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## PEREMPTORY CHALLENGE OF A JUDGE

# Remove the Judge from Your Case

*This Guide includes instructions and sample forms. Links to download the fillable forms are at the end of this Guide. Additional copies of this Guide can be accessed at: [saclaw.org/peremptory-challenge-judge](http://saclaw.org/peremptory-challenge-judge)*

## BACKGROUND

If you have a case in superior court, and you believe you cannot get a fair and impartial hearing or trial from the judge, commissioner, or referee assigned to your case, [California Code of Civil Procedure \(CCP\) § 170.6](#) gives you the right to disqualify him or her without having to show a reason. This is called a peremptory challenge.

### **What kinds of cases allow me to challenge the judge?**

Challenges can be made at any trial, special proceeding, or hearing involving “a contested issue of law or fact.” Examples are a civil or criminal trial, law and motion proceedings, injunction hearings, and contested probate or family law proceedings.

### **When are challenges *not* allowed?**

They cannot be used to disqualify judges at settlement conferences or case management conferences.

### **How many challenges am I allowed?**

Each side gets to challenge a judge *one time only*. You have no control over the judge assigned to take over your case, so avoid hasty or ill-informed decisions to disqualify.

### **How do I let the court know I am challenging the judge?**

The challenge is usually made by a written motion to the court in the proper format with specific language and supported by a declaration made under penalty of perjury. An oral motion under oath is also allowed.

### **When do I make the motion?**

Your motion must be timely and it must be made before the hearing or trial. It may not be made after the hearing or trial commences. There are specific deadlines and strict timeframes in which the challenge must be made, depending on your court’s calendaring system (see chart). Improper timing is the number one reason that challenges are rejected.

### Challenge for Cause

Even if your deadline has passed for filing a timely peremptory challenge, you still have the right to challenge the judge for cause under [CCP § 170.1](#).

Grounds for such a challenge can arise at any time during the proceedings. Therefore, a challenge “for cause” is timely if raised “at the earliest practicable opportunity” after discovering grounds for disqualification, even during trial.

Disclaimer: This Guide is intended as general information only. Your case may have factors requiring different procedures or forms. The information and instructions are provided for use in the Sacramento County Superior Court. Please keep in mind that each court may have different requirements. If you need further assistance consult a lawyer.

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**How long does it take to get a new judge after my challenge is filed?**

It may be hours or days before a new judge can be assigned to your case after a [CCP § 170.6](#) motion is filed.

**Learn what you can about the judge in order to make the best decision.**

Often you will know the name of the judge assigned to your case in advance. If you have never before been in front of this judge, take advantage of this notice. Make time to visit the judge's courtroom to watch how he or she handles cases like yours. Knowing that you wish to disqualify a judge early in the process gives you time to prepare a proper written challenge. If you don't know who the judge will be prior to your court date, you may make your challenge orally when your case is called.

**What if I feel the judge is guilty of misconduct?**

The State of California Commission on Judicial Performance reviews complaints charging judicial misconduct. This is not a substitute for the appellate process, or a tactic to use when one is unhappy with a judge's ruling. Judicial misconduct is a separate matter, requiring a different procedure. Procedures and the form of complaint for judicial misconduct may be found at [https://cjp.ca.gov/file\\_a\\_complaint/](https://cjp.ca.gov/file_a_complaint/).

**STEP-BY-STEP INSTRUCTIONS**

**Step 1: Know Your Court's Calendaring System**

The court calendaring system under which your case is assigned depends on the county where the case is filed and the type of case. In some courts trial judges are not assigned at the time of filing, but at a later date.

**Step 2: Determine Your Deadline**

Consult the chart below to determine the last day to file a peremptory challenge in your local superior court. If you are unsure about the type of calendaring system your court has, contact the court clerk for information.

The timing and deadlines for challenging the judge depend on your court's local rules.

1. Consult local rules or contact the court clerk to determine your court's method of assigning cases to judges (master calendar, judge for all purposes, etc.).
2. Identify the date of your trial or hearing.
3. Use a calendar to determine your deadline for filing a challenge. From your trial or hearing date, count backwards the required number of days needed to challenge a judge. If the 10<sup>th</sup> day is a holiday or weekend, keep counting backwards until you reach a business day. This is the **last** day a party can file a timely peremptory challenge under [CCP § 170.6](#).

**Sacramento County Superior Court**

The Sacramento Superior Court uses a master calendar system to assign cases to judicial officers. This system does not assign a judicial officer at the time the complaint is filed. Instead, all cases proceed through the system and are assigned by terminal case digits to different departments for specific types of matters.

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Type	Notice Required <a href="#">CCP §170.6(a)(2)</a>
Courts using Master Calendar System	Under this system, a challenge must be made <b>at the time of the assignment</b> when the case is set for immediate trial. However, if set by a Master Calendar for a later trial date, the 10 day/5day rule applies.
All-Purpose Judge	The challenge must be made <b>within 15 days</b> after notice of the all-purpose assignment, or, if the challenging party has not yet appeared, then <b>within 15 days</b> after the <i>appearance</i> .
Where Judge's Identity Known Before Trial (10 day/5 day rule)	In this situation, if the identity of the judge is known <b>at least 10 days</b> prior to the date of the hearing or trial, the challenge must be made <b>at least 5 days</b> before the trial or hearing date.
Single-Judge Courts	In courts having only one judge, a challenge must be made <b>before the expiration of 30 days</b> after the date the moving party first appears in the action.

### Step 3: Check Your Court's Rules

Variations in procedure designed by your county court are generally minor, but you want to make sure you are in compliance. For instance, special courts, such as Dependency Court and Family Court, may have specific rules that limit or completely prohibit a peremptory challenge in certain types of proceedings. In Sacramento, check the [Sacramento County Local Rules](#).

### Step 4: Draft Your motion, Declaration, and Order

You may download customizable samples of a Motion for Peremptory Challenge, Declaration in Support of Peremptory Challenge, and Order of Transfer from the links at the end of this guide. You will need to modify the text to fit the specific facts of your case. Although this guide is printed double-sided to save paper, you must print your motion single-sided; the court will not accept double-sided pleadings.

### Step 5: Make Copies

Make two (2) copies of each of your documents. The original will be filed with the court. One copy will need to be "served" on the other party, and one copy should be kept for your records.

### Step 6: Have the Motion Served

The person who is serving your Motion for you must complete a proof of service form, typically, either a Proof of Personal Service form or a Proof of Service by First Class Mail form. For more information on these Proofs of Service, see the guides on our website at [saclaw.org/personal-service-guide](http://saclaw.org/personal-service-guide) and [saclaw.org/service-by-mail-guide](http://saclaw.org/service-by-mail-guide), respectively.

### Step 7: Filing/Fees

Documents are filed with the clerk at the courthouse where the matter is being heard. For Civil cases, file your documents at the [Gordon D. Schaber Courthouse](#) at 720 Ninth Street downtown. For Family

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Law cases, file your documents on the first floor of the [William R. Ridgeway Family Relations Courthouse](#) located at 3341 Power Inn Rd.

Current fees are available on the [Sacramento County Superior Court's website](#). If you qualify for a fee waiver, you may file a request with the court. For more information, see the Step-by-Step guide on Fee Waivers on our website at [saclaw.org/fee-waiver-guide](http://saclaw.org/fee-waiver-guide).

## FOR MORE INFORMATION

**At the Law Library:**

**California Forms of Pleading and Practice**

[KFC 1010 .A65 C3](#) (Ready Reference)

Vol. 27, Chapter 317, *Judges*.

**Electronic Access:** On the Law Library's computers, using using *Lexis Advance*.

**California Practice Guide: Civil Trials and Evidence**

[KFC 1025 .A9 W44](#)

Vol. 1, Chapter 3, *Challenging the Judge*.

**Electronic access:** On the Law Library's computers, using *WestlawNext*.

**California Trial Practice: Civil Procedure During Trial**

[KFC 1025 .A16 F74](#)

Vol. 1, Chapter 6, *Court Conferences and Selected Pretrial Motions*

**Electronic access:** On the Law Library's computers, using *OnLaw*.

IF YOU HAVE QUESTIONS ABOUT THIS GUIDE, OR IF YOU NEED HELP FINDING OR USING THE MATERIALS LISTED, DON'T HESITATE TO ASK A REFERENCE LIBRARIAN.

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## ATTACHMENTS: FORMS AND INSTRUCTIONS

### FORMS

There is no Judicial Council form for this procedure. Instead, the relevant documents must be typed on 28-line pleading paper.

Customizable templates may be downloaded from these links:

- *Motion for Peremptory Challenge*  
[saclaw.org/sbs-peremptory-challenge-of-a-judge-motion.rtf](http://saclaw.org/sbs-peremptory-challenge-of-a-judge-motion.rtf)
- *Declaration Supporting Peremptory Challenge*  
[saclaw.org/sbs-peremptory-challenge-of-a-judge-declaration.rtf](http://saclaw.org/sbs-peremptory-challenge-of-a-judge-declaration.rtf)
- *Order of Transfer*  
[saclaw.org/sbs-peremptory-challenge-of-a-judge-transfer.rtf](http://saclaw.org/sbs-peremptory-challenge-of-a-judge-transfer.rtf)

**IMPORTANT:** RED boxes and arrows are instructions, and are not a part of your completed document. Text that appears in BLUE is text you will change to fit your case.

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PAUL SAMPLE  
1234 MAIN STREET  
ANY CITY, CA 95814  
916-555-5555

PAUL SAMPLE, IN PRO PER

SUPERIOR COURT OF THE STATE OF CALIFORNIA  
FOR THE COUNTY OF SACRAMENTO

PAUL SAMPLE,	)	Case No.:	34-12345678
	)		
Plaintiff,	)		
	)	MOTION FOR PEREMPTORY CHALLENGE	
vs.	)		
	)		
SALLY SAMPLE,	)		
	)		
Defendant	)		

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TO THE HONORABLE JAMES D. SMITH, PRESIDING JUDGE OF THE ABOVE  
ENTITLED COURT

The PLAINTIFF in the above-entitled matter hereby moves that the  
trial or hearing, which involves a contested issue of law or fact,  
and which has been assigned to the Honorable JAMES D. SMITH, Judge  
of the above-entitled Court, be reassigned from that Judge, and  
that no matters hereinafter arising in this cause be heard or

1 assigned to the Honorable **JAMES D. SMITH**, on the ground that said  
2 Judge is prejudiced against the **PLAINTIFF** in this action.

3 This motion is based on the matters contained herein, on Code of  
4 Civil Procedure Section 170.6 and on the supporting Declaration  
5 Under Penalty of Perjury of **PAUL SAMPLE** attached hereto and filed  
6 herewith.  
7

8  
9 WHEREFORE, **PAUL SAMPLE** prays that the relief herein requested be  
10 granted.  
11

12  
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14  
15 Dated: **January 1, 2001**  
16

17 *Paul Sample*  
18 \_\_\_\_\_  
19 **PAUL SAMPLE**  
20 In Pro Per  
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PAUL SAMPLE  
1234 MAIN STREET  
ANY CITY, CA 95814  
916-555-5555

PAUL SAMPLE, IN PRO PER

SUPERIOR COURT OF THE STATE OF CALIFORNIA  
FOR THE COUNTY OF SACRAMENTO

PAUL SAMPLE,	)	Case No.:	34-123456789
	)		
Plaintiff,	)		
	)	DECLARATION IN SUPPORT OF	
vs.	)	MOTION FOR PEREMPTORY CHALLENGE	
	)		
SALLY SAMPLE,	)		
	)		
Defendant	)		

I, PAUL SAMPLE declare that:

- I am the PLAINTIFF in the above-entitled matter.
- The Honorable JAMES D. SMITH, Judge to whom the TRIAL of the above-entitled matter is pending in DEPARTMENT 53, is prejudiced against the PLAINTIFF.

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3. Declarant believes that the **PLAINTIFF** cannot have a fair and impartial trial or hearing before this Judge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: **January 1, 2001**

*Paul Sample*

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**PAUL SAMPLE**

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PAUL SAMPLE, IN PRO PER

SUPERIOR COURT OF THE STATE OF CALIFORNIA  
FOR THE COUNTY OF SACRAMENTO

PAUL SAMPLE, ) Case No.: 34-12345678  
)  
Plaintiff, )  
) ORDER OF TRANSFER  
)  
vs. )  
)  
)  
SALLY SAMPLE, )  
)  
)  
Defendant )

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The written motion of the PLAINTIFF in the above-entitled matter for the peremptory disqualification of the Honorable JAMES D. SMITH of the above-captioned Court, and the supporting declaration under penalty of perjury of PAUL SAMPLE, have been duly presented and filed, it is established, as provided in Section 170.6 of the Code of Civil Procedure that the Honorable JAMES D.

1 SMITH, is prejudiced against the PLAINTIFF or the interest of that  
2 party in the above-entitled matter.

3  
4 THEREFORE, IT IS HEREBY ORDERED that the Honorable JAMES D.  
5 SMITH, is relieved from HIS assignment as judge in the above-  
6 entitled matter, and now set for hearing on JANUARY 23, 2001, and  
7 from any and all other assignments in this cause, and that the  
8 hearing shall proceed before the Honorable \_\_\_\_\_,  
9 in Department \_\_\_\_\_ of this court, at the time now set for  
10 the hearing.  
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15 DATE: \_\_\_\_\_

16 Judge Signature  
17 Presiding Judge

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