

Recording requested by (name):

Tom Trustee

Name of person recording the Substitution of Trustee and Full Reconveyance


And when recorded, mail to (name and address):

Hil Homeowner  
123 Main St  
Sacramento, CA 95814

Name and address of person who should receive the stamped copy of this document when recorded

For recorder's use

## SUBSTITUTION OF TRUSTEE AND FULL RECONVEYANCE

WHEREAS Hil Homeowner was the original Trustor;  
Tom Trustee the original Trustee, and  
Lollie Lender the original Beneficiary,  
under that certain Deed of Trust dated May 1, 2011 and recorded on  
May 4, 2011 as Instrument No. N/A  in Book/Reel 1234  
Page/Image 123456, of Official Records of Sacramento County, California,  
more fully described below;

Copy this information from your current Deed of Trust (from when the note and deed of trust were recorded)

Lot 14 of Blackacre Addition to the City of Sacramento, as delineated in the map of said addition, recorded January 30, 1965, in Book 625, Page 013065.

**Or: attach a copy marked "Exhibit A" and write "See Exhibit A."**

WHEREAS, the undersigned present Beneficiary desires to substitute a new Trustee under said Deed of Trust in place and instead of

Tom Trustee

NOW, THEREFORE, the undersigned hereby substitutes

Ned Newtrustee

Trustee under said Deed of Trust and does hereby RECONVEY, WITHOUT WARRANTY, to any person or persons legally entitled hereto, the Estate now held thereunder.

Name of original trustee

Name of new trustee

Dated \_\_\_\_\_

Signature

Beneficiary (lender) signs and dates in front of notary.

Lollie Lender  
Print Name



Note: Sacramento does not use Instrument Numbers. Some counties use Instrument Number as well as, or instead of, the Page/Image and Book/Reel numbers. Fill in whatever is on your current Deed of Trust.

## **NEXT STEPS:**

**1. Beneficiary signs the Substitution of Trustee and Full Reconveyance in front of a notary public.**

**2. Record the Substitution of Trustee and Full Reconveyance at the Recorder's Office in the county where the property is located.**

The Recorder's Office charges a filing fee (currently \$21/first page plus \$3 for additional pages). Current Sacramento fees are available at the Sacramento County Recorder's website at <http://www.ccr.saccounty.net/Pages/Fees.aspx>.

If you attached the property description (instead of typing it out), be sure to include the attachment when you record the Substitution of Trustee and Full Reconveyance.

## **FOR MORE INFORMATION**

On the Web:

- Sacramento County Clerk-Recorder's Office  
<http://www.ccr.saccounty.net/>
- Sacramento County Assessor's Office  
<http://www.assessor.saccounty.net/>

Sacramento County Public Law Library  
609 9th Street  
Sacramento, CA 95814  
916-874-6012  
[www.saclaw.org](http://www.saclaw.org)