

Recording requested by (name):

When recorded mail to
and mail tax statements to:

Recorder's Use Only

NOTICE OF COMPLETION

Declaration of Exemption From Gov't Code § 27388.1 Fee

- Transfer is exempt from fee per GC § 27388.1(a)(2):
 - recorded concurrently "in connection with" transfer subject to DTT
 - recorded concurrently "in connection with" a transfer of residential dwelling to an owner-occupier
- Transfer is exempt from fee per GC 27388.1(a)(1):
 - Fee cap of \$225.00 reached Not related to real property

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein in the real property herein described is owned by

2. That the full name and address of the owner of said interest or estate, if there is only one owner, and the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.

3. That the nature of the title of stated owner, or if more than one owner, then of the stated owner and co-owners is: _____ (e.g. fee leasehold, joint tenancy, etc.).

4. That on the _____ day of _____, 20____, a work of improvement on the real property herein described was completed.

5. That the name of the original contractor, if any, for said work of improvement was: _____

6. That the name and address of the transferor is: _____

7. That the real property herein referred to is situated in the City of _____, County of _____, State of California and is described as follows:

Date: _____, 20____

Owner

By _____

Owner's Agent

VERIFICATION

I, _____, state: I am the _____ ("Owner", "President", "Authorized Agent", "Partner", etc.) of the owner identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing to true and correct.

Executed on _____, 20____ (date), at _____ (City), _____ (State).

Signature of Owner or Owner's Authorized Agent

PROOF OF SERVICE DECLARATION

I, _____, declare that I served copies of the above NOTICE OF COMPLETION, (check appropriate box):

- a. By personally delivering copies to _____ (name(s) and title(s) of person served at _____ (address) on _____, 20____ (date), at _____ (time).
- b. By Registered or Certified Mail, Express Mail, or Overnight Delivery by an express service carrier, addresses to each of the parties at the address shown above on _____ (date).
- c. By leaving the notice and mailing a copy in the manner provided in §415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, 20____ (date), at _____ (City), _____ (State).

(Signature Person Making Service)

ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal. **(Seal)**

Signature _____