

## Understanding the Name Change Process in Sacramento

In Sacramento, to petition the court to change a name of an adult or to change the name of a minor; download the instructional packet, including forms, from the Sacramento Superior Courts website: [General Name Change Packet \(CV-142n\)](https://www.saccourt.ca.gov/civil/docs/cv-142n.pdf) (<https://www.saccourt.ca.gov/civil/docs/cv-142n.pdf>).

This *Understanding the Name Change Process in Sacramento* guide includes answers to commonly asked questions and sample filled out forms.

**STOP! If you are changing your NAME AND GENDER, the process is different, and this guide will not work for you. Ask the Reference Librarian for more information.**

### Common Questions

If you are restoring your name after dissolution of marriage, you can ask the family court to restore your former name.

- “*Ex Parte Application for Restoration of Former Name after Entry of Judgment and Order*”  
[Restoring Former Name Packet](https://www.saccourt.ca.gov/family/docs/fl-former-name-restoration-after-judgment-packet.pdf) (<https://www.saccourt.ca.gov/family/docs/fl-former-name-restoration-after-judgment-packet.pdf>)

If changing the name of a minor over the age of 12, it is recommended that the minor write a declaration agreeing to the name change.

- [Declaration of Minor \(MC-030\)](https://www.courts.ca.gov/documents/mc030.pdf) (<https://www.courts.ca.gov/documents/mc030.pdf>)

If the other parent cannot be served because their location is unknown, the petitioning parent must submit a declaration detailing all attempts made to locate the other parent.

- [Declaration of Diligent Search and Request to Dispense with Notice re Petition for Change of Name \(CV/E-208\)](https://www.saccourt.ca.gov/forms/docs/cv-208.pdf) (<https://www.saccourt.ca.gov/forms/docs/cv-208.pdf>)

Once the name change is granted, in order to amend a California birth certificate, you will need to contact the [California Office of Vital Records](http://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records.aspx). (<http://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records.aspx>)

Giving a child a different name from the father’s or otherwise changing the child’s name does not affect the parent-child relationship or the legally recognized identity of the parents.

- [Information on Parentage](http://www.courts.ca.gov/selfhelp-parentage.htm) (<http://www.courts.ca.gov/selfhelp-parentage.htm>)

### Changing Your Name in Government and Business Records

Once your name change is granted, you will need to contact agencies to alert them of your new name. Here are some common documents that will need to be updated:

|                |                 |
|----------------|-----------------|
| Public Records | Private Records |
|----------------|-----------------|

|  |  |
|--|--|
| Social Security Card                   | Employer's Records                         |
| Driver's License or California ID card | Bank Accounts                              |
| Passport                               | Credit Cards and Credit Reporting Agencies |
| Tax Records                            | Stocks, Bonds, Mutual Funds, and IRAs      |
| Voter Registration                     | Vehicle Registrations                      |
| State Licensing Boards                 | Deeds to Real Estate and Mortgages         |
| Public Assistance                      | Wills, Insurance                           |
| Veterans Administration                | Medical & School Records                   |
| Birth Certificates and Attachments     | Utilities                                  |

## For Help

**SH@LL (Self-Help at the Law Library)** (<https://saclaw.org/services/civil-self-help/>) (formerly Civil Self Help Center)

609 9<sup>th</sup> Street, Sacramento CA 95814  
(916) 476-2731 (Appointment Request Line)

*Services Provided:* SH@LL provides general information and basic assistance to self-represented litigants on a variety of civil legal issues, including name changes. All assistance is provided by telephone. Visit "[What we can help with](https://saclaw.org/services/civil-self-help/#canhelp)" for a list of qualifying cases.

*Eligibility:* Must be a Sacramento County resident or have a [qualifying case](https://saclaw.org/services/civil-self-help/#who) in the Sacramento County Superior Court.

### Civil Self-Help Services (SHS)

Sacramento County Superior Court Hall of Justice  
813 Sixth St., Sacramento CA 95814  
916-874-1421

## For More Information

### On the Web

**SH@LL Name Change Workshop Video** (<https://www.saclaw.org/video-library/name-change-workshop/>)

This video from SH@LL (when it was called the Civil Self-Help Center) walks viewers through all the paperwork necessary to petition the court for a name change.

**California Courts Self-Help Website: “Name Change”** (<http://www.courts.ca.gov/selfhelp-namechange.htm>)

This website explains the name change process, and provides links to all the forms.

## **At the Law Library**

**How to Change Your Name in California KFC 109 .L6** (<https://catalog.saclaw.org/cgi-bin/koha/opac-detail.pl?biblionumber=2461>)  
(Self-Help)

Electronic Access: From any computer (library or home) via the Legal Information Reference Center.

Instructions are available on our website at [Nolo Ebooks](https://saclaw.org/wp-content/uploads/2023/04/ebook-how-to.pdf) (<https://saclaw.org/wp-content/uploads/2023/04/ebook-how-to.pdf>) .

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**CM-010**

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, Street Address, Telephone No., City and State, ZIP Code)  
**Paul Warren Sample**  
 1234 Main Street  
 Sacramento, CA 95814  
 TELEPHONE NO.: 916-555-9876  
 ATTORNEY FOR (Name): **In Pro Per**

Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.

SUPERIOR COURT OF CALIFORNIA, COUNTY OF **Sacramento**  
 STREET ADDRESS: **720 Ninth Street**  
 MAILING ADDRESS: **720 Ninth Street**  
 CITY AND ZIP CODE: **Sacramento, CA 95814**  
 BRANCH NAME: **Civil Division**

Enter the county, address and branch of the court. In Sacramento County, use the **720 Ninth Street, Sacramento, CA 95814** address

CASE NAME:  
**In re: Paul Warren Sample**

"In re:" and the current name(s) of the person(s) whose names will be changed.

**CIVIL CASE COVER SHEET**

**Unlimited** (Amount demanded exceeds \$25,000)     **Limited** (Amount demanded is \$25,000 or less)

**Counter**     **Joinder**

Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)

JUDGE: \_\_\_\_\_  
 DEPT: \_\_\_\_\_

Items 1-6 below must be completed (see instructions on page 2).

1. Check one box below for the case type that best describes this case:

|  |   |   |
|--|---|---|
| <b>Auto Tort</b><br><input type="checkbox"/> Auto (22)<br><input type="checkbox"/> Uninsured motorist (46)   | <b>Contract</b><br><input type="checkbox"/> Breach of contract/warranty (06)<br><input type="checkbox"/> Rule 3.740 collections (09)<br><input type="checkbox"/> Other collections (09)<br><input type="checkbox"/> Insurance coverage (18)<br><input type="checkbox"/> Other contract (37) | <b>Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400-3.403)</b><br><input type="checkbox"/> Antitrust/Trade regulation (03)<br><input type="checkbox"/> Construction defect (10)<br><input type="checkbox"/> Mass tort (40)<br><input type="checkbox"/> Securities litigation (28)<br><input type="checkbox"/> Environmental/Toxic tort (30)<br><input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) |
| <b>Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort</b><br><input type="checkbox"/> Asbestos (04)<br><input type="checkbox"/> Product liability (24)<br><input type="checkbox"/> Medical malpractice (45)<br><input type="checkbox"/> Other PI/PD/WD (23)  | <b>Real Property</b><br><input type="checkbox"/> Eminent domain/Inverse condemnation (14)<br><input type="checkbox"/> Wrongful eviction (33)<br><input type="checkbox"/> Other real property (26)   | <b>Enforcement of Judgment</b><br><input type="checkbox"/> Enforcement of judgment (20)   |
| <b>Non-PI/PD/WD (Other) Tort</b><br><input type="checkbox"/> Business tort/unfair business practice (07)<br><input type="checkbox"/> Civil rights (08)<br><input type="checkbox"/> Defamation (13)<br><input type="checkbox"/> Fraud (16)<br><input type="checkbox"/> Intellectual property (19)<br><input type="checkbox"/> Professional negligence (25)<br><input type="checkbox"/> Other non-PI/PD/WD tort (35) | <b>Unlawful Detainer</b><br><input type="checkbox"/> Commercial (31)<br><input type="checkbox"/> Residential (32)<br><input type="checkbox"/> Drugs (38)  | <b>Miscellaneous Civil Complaint</b><br><input type="checkbox"/> RICO (27)<br><input type="checkbox"/> Other complaint (not specified above) (42)   |
| <b>Employment</b><br><input type="checkbox"/> Wrongful termination (36)<br><input type="checkbox"/> Other employment (15)  | <b>Judicial Review</b><br><input type="checkbox"/> Asset forfeiture (05)<br><input type="checkbox"/> Petition re: arbitration award (11)<br><input type="checkbox"/> Writ of mandate (02)<br><input type="checkbox"/> Other judicial review (39)  | <b>Miscellaneous Civil Petition</b><br><input type="checkbox"/> Partnership and corporate governance (21)<br><input checked="" type="checkbox"/> Other petition (not specified above) (43)  |

2. This case  is  is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

|  |  |
|--|--|
| a. <input type="checkbox"/> Large number of separately represented parties   | d. <input type="checkbox"/> Large number of witnesses  |
| b. <input type="checkbox"/> Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve | e. <input type="checkbox"/> Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court |
| c. <input type="checkbox"/> Substantial amount of documentary evidence   | f. <input type="checkbox"/> Substantial postjudgment judicial supervision  |

3. Remedies sought (check all that apply): a.  monetary    b.  nonmonetary; declaratory or injunctive relief    c.  punitive

4. Number of causes of action (specify): **1**

5. This case  is  is not a class action suit.

6. If there are any known related cases, file and serve a notice of related cases.

Date: **11/8/2012**

**Paul Warren Sample** (TYPE YOUR PRINT NAME)    \_\_\_\_\_ (SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

**NOTICE**

The Petitioner(s) must write in the date, print their name and sign the form as filed may result

- Plaintiff must file this cover sheet under the Probate Code, Family Code, or Code of Civil Procedure, or file in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

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Civil Case Cover Sheet (CM-010)



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NC-100

ATTORNEY OR PARTY WITHOUT ATTORNEY  
NAME: Paul Warren Sample

STATE BAR NUMBER: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

STREET ADDRESS: 1234 Main Street

CITY: Sacramento

TELEPHONE NO.: 916-555-9876

E-MAIL ADDRESS: \_\_\_\_\_

ATTORNEY FOR (name): In Pro Per

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO

STREET ADDRESS: 720 Ninth Street

MAILING ADDRESS: 720 Ninth Street

CITY AND ZIP CODE: Sacramento, CA 95814

BRANCH NAME: Civil

PETITION OF (name of each petitioner):  
Paul Warren Sample

**PETITION FOR CHANGE OF NAME**

Before you complete this petition, you should read the *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). You must answer all questions and check all boxes that apply to you on this petition. You must file this petition in the superior court of the county where the person whose name is to be changed resides.

Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.

Enter the county, address and branch of the court. In Sacramento County, use the 720 Ninth Street, Sacramento, CA 95814 address

Enter petitioner's name. If an adult's name is being changed, this will be the current legal name of that person. If changing a child's name, this is the full legal name(s) of the parent(s)/guardian(s).

- Petitioner (present name): Paul Warren Sample resides in this county.
- Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):

| Present name          | Proposed name                    |
|-----------------------|----------------------------------|
| a. Paul Warren Sample | changed to Richard Ralph Roberts |
| b.                    |                                  |
| c.                    |                                  |
| d.                    |                                  |

Enter the current name and proposed name for each person whose name will be changed. If changing more than four names, check the box below and list other names on a separate sheet.

Continued (if you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 2.)

- Petitioner requests that the court issue an order directing all interested persons to appear or file objections to this petition for change of name of the persons identified in item 2 should not be granted.
- The number of persons under 18 years of age whose names are to be changed is (specify): 0
- If this petition requests the change of name of a minor, this request is:
  - two parents.
  - one parent.
  - near relative (name and relationship): \_\_\_\_\_
  - guardian (name): \_\_\_\_\_
  - other (specify): \_\_\_\_\_

Indicate how many children's names are to be changed. If none, enter 0.

Complete question 5 ONLY if minor(s) name(s) are being changed. Indicate who is filing this petition.

Complete question 6 ONLY if you (or the minor) are changing names to conform to gender identity.

- This petition seeks to change name of (check one)  petitioner  (name): \_\_\_\_\_ to conform to that person's gender identity.

- For each person whose name is to be changed, petitioner provides the following information: the attachment Name and Information About the Person Whose Name Is to Be Changed (for item 2):
  - The number of attachments included in this petition is (specify number): 1
  - b-f. (These are the items on the attached page or pages of Form NC-110.)

Indicate how many people's names are to be changed. Separate attachments are required for each person.

Petition for Change of Name (NC-100)



Enter full present name(s) of petitioner(s).

Number the attachment(s).

NAME AND INFORMATION OF PERSON  
WHOSE NAME IS TO BE CHANGED

Attachment to Petition (form NC-100, form NC-200, or form NC-500)

(You must use a separate attachment for each person whose name is to be changed. If petitioner is a guardian of a minor, a supplemental attachment, Declaration of Guardian (form NC-500), is to be changed.)

7. (Continued) Petitioner applies for a decree to change:
- b.  Self  Other
- (1) Present name (specify): Paul Warren Sample
- (2) Proposed name (specify): Ralph Richard Roberts
- (3) Born on (date of birth): 08/05/1980  
and presently  under 18 years of age  over 18 years of age
- (4) Born at (place of birth): Sacramento, CA
- (5) Sex (as stated on original birth certificate):  Male  Female
- (6) Current residence address (street, city, county, and zip):

Indicate if this attachment is for the petitioner, or for another person. For the person described in this attachment, provide the requested information.

- c. Reason for name change (explain):  
I have used the name Ralph Richard Roberts my entire life, and only recently learned that my birth certificate was issued under a different name.
- d. Relationship of the petitioner to the person whose name will be changed:
- (1)  self (4)  near relative (indicate relationship)
- (2)  parent (5)  Other (specify):
- (3)  guardian
- e. If the person whose name will be changed is under 18 years of age, list the names and addresses of both parents or nearest relatives. If a parent's address is unknown, or if the parent is deceased, write that in the space for that parent's address.
- (1) Parent (name):
- (2) Parent (name):
- (3) (Only if neither parent is living) Near relatives (names, addresses, and relationships):

Briefly explain the reason for this name change

Check the box that best describes the relationship between the petitioner and the person whose name will be changed.

If the person whose name will be changed is a minor, list the names and addresses of both parents or nearest relatives. If a parent's address is unknown, or if the parent is deceased, write that in the space for that parent's address.

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

**DECLARATION**

I declare under penalty of perjury under the laws of the State of California that (check one)  I am not  I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and (check one)  I am not  I am required to register as a sex offender under Penal Code section 290.

Date: 11/08/2012

Paul Warren Sample  
(TYPE OR PRINT NAME)

If the person whose name is being changed is over 18, complete this Declaration Box.

Date: \_\_\_\_\_ (TYPE OR PRINT NAME) \_\_\_\_\_ (SIGNATURE OF ATTORNEY)

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date: 11/08/2012  
Paul Warren Sample  
(TYPE OR PRINT NAME) \_\_\_\_\_ (SIGNATURE OF PETITIONER)

All petitioners must sign and date the form.

Date: \_\_\_\_\_ (TYPE OR PRINT NAME) \_\_\_\_\_ (SIGNATURE OF PETITIONER)

Attachment to Petition for Change of Name (NC-110)



**Peter Parker Parent and Patricia Pamela Parent**  
 564 Oak Lane  
 Sacramento, CA 95814

TELEPHONE NO.: 916-555-1234 FAX NO. (Optional)

E-MAIL ADDRESS (Optional):  
 ATTORNEY FOR (Name): In Pro Per

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento**  
 STREET ADDRESS: 720 Ninth Street  
 MAILING ADDRESS: 720 Ninth Street  
 CITY AND ZIP CODE: Sacramento, CA 95814  
 BRANCH NAME: Civil Division

PLAINTIFF/PETITIONER: Peter Parker Parent and Patricia Pamela Parent  
 DEFENDANT/RESPONDENT:

**DECLARATION**

Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you are representing yourself.

Enter the county, address and branch of the court. In Sacramento County, use the 720 Ninth Street, Sacramento, CA 95814 address

Enter full present name(s) of petitioner(s).

I, Charlie Christopher Child, am 15 years old, and have been informed by my parents Peter Parent and Patricia Parent that they intend to file a request with the court to change my name to Patrick Christopher Child. I have been using the name Patrick as long as I remember, and I consent to having my name changed to Patrick.

**A consent declaration is recommended if changing the name of a minor aged 12-17. It will show that the minor consents to having their name changed.**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 11/08/2012

Name, date and signature of the minor.

Charlie Christopher Child  
(TYPE OR PRINT NAME)

- (SIGNATURE OF DECLARANT)
- Attorney for  Plaintiff  Petitioner  Defendant  
 Respondent  Other (Specify):  
 Minor

Check "Other" and write in Minor.

Declaration (Consent of Child)



Paul Warren Sample  
1234 Main Street  
Sacramento, CA 95814

Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.

TELEPHONE NO.: 916-555-9876

E-MAIL ADDRESS (Optional):

ATTORNEY FOR (Name): In Pro Per

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento

STREET ADDRESS: 720 Ninth Street

MAILING ADDRESS: 720 Ninth Street

CITY AND ZIP CODE: Sacramento, CA 95814

BRANCH NAME: Civil

Enter the county, address and branch of the court. In Sacramento County, use the 720 Ninth Street, Sacramento, CA 95814 address

PETITION OF (Name of each petitioner):

Paul Warren Sample

Enter full present name(s) of petitioner(s).

ORDER TO SHOW CAUSE FOR CHANGE OF NAME

TO ALL INTERESTED PERSONS:

1. Petitioner (name): Paul Warren Sample  
for a decree changing names as follows:

filed a petition with this court

Present name

Proposed name

a. Paul Warren Sample to Richard Ralph Roberts

b.

c.

d.

e.

Enter the current name and proposed name for each person whose name will be changed. If changing more than five names, check the box below and list other names on a separate sheet.

Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection. The objection is scheduled to be heard and must appear at the hearing to show cause why the petition should be granted. If the objection is timely filed, the court may grant the petition without a hearing.

The clerk will fill out this part when you file your papers.

NOTICE OF HEARING

a. Date: \_\_\_\_\_ Time: \_\_\_\_\_  Dept.: \_\_\_\_\_  Room: \_\_\_\_\_

b. The address of the court is  same as noted above  other  
813 Sixth Street, 2nd Floor, Sacramento, CA 95814

Enter the address of the courtroom that will hear your name change petition. In Sacramento County use the 813 Sixth Street, 2nd Floor, Sacramento, CA 95814 address

3. a.  A copy of this Order to Show Cause shall be published at least once a week for hearing on the petition in the following newspaper of general circulation:  
The Daily Recorder

b.  Other (specify):

Enter the name of the newspaper where you will have this Order to Show Cause published. A list of newspapers is available at the end of this guide.

Date: \_\_\_\_\_

NOTE: When a Petition for Change of Name has been filed for a child and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the Order to Show Cause served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. (This Note is included for the information of the petitioner and shall not be included in the Order to Show Cause published in the newspaper.)





NAME: Paul Warren Sample  
 FIRM NAME:  
 STREET ADDRESS: 1234 Main Street  
 CITY: Sacramento  
 TELEPHONE NO.: 916-555-9876  
 E-MAIL ADDRESS:  
 ATTORNEY FOR (name): In Pro Per

**Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.**

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO  
 STREET ADDRESS: 720 Ninth Street  
 MAILING ADDRESS: 720 Ninth Street  
 CITY AND ZIP CODE: Sacramento, CA 95814  
 BRANCH NAME: Civil Division

**Enter the county, address and branch of the court. In Sacramento County, use the 720 Ninth Street, Sacramento, CA 95814 address**

PETITION OF (name of each petitioner)  
 Paul Warren Sample

**Enter full present name(s) of petitioner(s).**

FOR CHANGE OF NAME

DECREE CHANGING NAME

CASE NUMBER:

1. The petition was duly considered:  
 a.  at the hearing on (date): \_\_\_\_\_ in Courtroom: \_\_\_\_\_ of the above-entitled court.  
 b.  without hearing.

**Leave questions 1 and 2 blank. The Judge will complete these questions.**

- THE COURT FINDS**
2. a. All notices required by law have been given.  
 b. Each person whose name is to be changed identified in item 3 below  
 is not  is required to register as a sex offender under section 290 of the Penal Code.  
 This determination was made (check one):  by using CLETS/CJIS  based on information provided to the clerk of the court by a local law enforcement agency.  
 c.  No objections to the proposed change of name were made.  
 d.  Objections to the proposed change of name were made by (name): \_\_\_\_\_  
 e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.  
 f.  Other findings (if any): \_\_\_\_\_

**THE COURT ORDERS**

3. The name of Present name New name
- a. Paul Warren Sample is changed to Richard Ralph Roberts  
 b. \_\_\_\_\_ is changed to \_\_\_\_\_  
 c. **Enter the current name and proposed name for each person whose name will be changed. If changing more than five names, check the box below and list other names on a separate sheet.**  
 d.  Additional name changes are listed on Attachment 3.

Date: \_\_\_\_\_

\_\_\_\_\_  
 JUDGE OF THE SUPERIOR COURT  
 SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT

Page 1 of 1

Decree Changing Name (NC-130)



Pr

NC-121

ATTORNEY OR PARTY WITHOUT ATTORNEY  
NAME: Peter Parker Parent  
E-MAIL NAME:

STREET ADDRESS: 564 Oak Lane  
CITY: Sacramento  
TELEPHONE NO.: 916-555-1234  
E-MAIL ADDRESS:  
ATTORNEY FOR (name): In Pro Per

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento  
STREET ADDRESS: 720 Ninth Street  
MAILING ADDRESS: 720 Ninth Street  
CITY AND ZIP CODE: Sacramento, CA 95814  
BRANCH NAME: Civil Division

PETITION OF (name of each petitioner):  
Peter Parker Parent

PROOF OF SERVICE OF ORDER TO SHOW CAUSE  
BY  PERSONAL DELIVERY  MAILING (OUTSIDE CALIFORNIA ONLY) CASE NUMBER:

Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.

Enter the county, address and branch of the court. In Sacramento County, use the 720 Ninth Street, Sacramento, CA 95814 address

Enter full present name(s) of petitioner(s).

- At the time of my service, I am \_\_\_\_\_ years of age and not a party to this proceeding.
- My residence or business address is (specify):  
3342 Western Drive  
Sacramento, CA 95825

Check the appropriate box.

Address of person serving the documents.

3. I personally delivered or mailed a copy of the (title of document): Order to Show Cause for Change of Name

as follows (complete either a or b):

- Personal delivery.** I personally delivered a copy to the person served as follows:
  - Name of person served: Patricia
  - Address where delivered:  
764 Riverview Drive  
Sacramento, CA 95835
  - Date delivered: 11/10/2018
  - Time delivered: 6:30 p.m.
- Mail.** I am a resident of or employed in the county where the mailing occurred.
  - I enclosed a copy in an envelope and mailed the sealed envelope to the person served by first-class prepaid, return receipt requested, to the address outside of California listed below.
  - The envelope was addressed and mailed as follows:
    - Name of person served:
    - Address on envelope:
    - Date of mailing:
    - Place of mailing (city and state):

If the other parent lives in California, documents must be served in person. Check this box, and provide the requested information.

If the other parent lives outside California, documents may be served by mail. Check this box, and provide the requested information.

**If both parents are petitioning the court, you do NOT need this form. This form is only used to serve the other parent if they are not petitioning the court. It must be completed by someone over 18 who is not a party to this case.**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.  
Date: 11/12/2018

Sharon Server (TYPE OR PRINT NAME OF DECLARANT) (SIGNATURE OF DECLARANT)

Name, date and signature of person serving documents

Proof of Service of Order to Show Cause (NC-121)



De

Name, address and telephone number of the petitioner. In Pro Per means you're representing yourself.

|   |  |  |
|---|--|--|
| <b>ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address):</b><br>Peter Parker Parent<br>564 Oak Lane<br>Sacramento, CA 95814<br>TELEPHONE NO.: 916-555-1234 FAX NO.<br>E-MAIL (Optional):<br>ATTORNEY FOR (Name): In Pro Per  |  | <b>FOR COURT USE ONLY</b><br>Case Number:<br>Hearing Date:   |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF <b>SACRAMENTO</b><br>Street Address: 720 9 <sup>th</sup> Street<br>City and Zip Code: Sacramento, CA 95814<br>BRANCH NAME: CIVIL DIVISION   |  |  |
| <b>IN RE:</b><br>Charlie Christopher Child  |  | Name of the minor whose name will be changed   |
| <b>DECLARATION OF DILIGENT SEARCH AND REQUEST TO DISPENSE WITH NOTICE RE: PETITION FOR CHANGE OF NAME</b><br>California Code of Civil Procedure 1277(a)(4) requires that if a petition has been filed for a minor by a parent and the other parent, if living, does not consent, the other parent must be served with notice of the name change. When the address of such a person is unknown and cannot be located, the Court may excuse notice up to: |  |  |
| 1. Name of the person I need to give notice to is: Patricia Pamela Parent   |  | Absent parent's name & relationship to child   |
| Absent parent's last known address  |  | and the minor(s) in the Petition for Change of name is: <input checked="" type="checkbox"/> Mother <input type="checkbox"/> Father |
| 3. The last known address for this person is: 764 Rearview Dr., Sacramento CA 95835   |  | and the approximate last date absent parent known to reside at that address is: July 20, 2010                                      |
| 4. My attempts to locate include the following:<br>a. <b>RELATIVES</b> - I contacted the following relatives of the person named above:<br>List name, relationship, and phone number for relatives you contacted. Below, describe what you learned.   |  |  |
| Name<br>Peter Abbot   | Relationship to Person Named Above<br>Father           | Telephone Number<br>530-555-1346   |
| Name<br><br>  | Relationship to Person Named Above<br><br>             | Telephone Number<br><br>   |
| I obtained the following information from the relatives: <u>Neither was able to provide current contact information. Ms. Newman said she had not spoken with Ms. Parent in several years, but she may have moved to Arizona.</u><br><input type="checkbox"/> There are no known relatives to contact.   |  |  |
| b. <b>FRIENDS</b> - I contacted the following friends and acquaintances of the person named above:<br>List name, relationship, and phone number for friends & acquaintances you contacted. Below, describe what you learned   |  |  |
| Name<br>Bradley Silvers   | Relationship to Person Named Above<br>Former Co-Worker | Telephone Number<br>916-555-8025   |
| Name<br>Michael Dunnigan  | Relationship to Person Named Above<br>Pastor           | Telephone Number<br>916-555-9157   |
| I obtained the following information from the friends and acquaintances: <u>None of these people had current contact information. Pastor Dunnigan stated that she has not attended church services in many months.</u><br><input type="checkbox"/> There are no known friends, acquaintances or previous neighbors to contact.  |  |  |

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Declaration of Diligent Search (CV/E-208) (page 1)





| Name and Title       | Business Name, Address and Telephone Number       | Dates of Employment |
|----------------------|---|---------------------|
| Tom Jones, Manager   | Shop Smart, 456 Howe Ave, Sacramento 916-555-4987 | 4/2007-7/2010       |
| Jane Simms, Co-owner | C&C Pharmacy, 983 Geneva Dr., 916-555-3701        | 11/2009-7/2010      |

I obtained the following information from the employer or former employer: She is no longer employed by either employer. She quit both positions in July 2010, and left no forwarding address or telephone number.

List the city directories you consulted, and the date you call 4-1-1. Below, describe what you learned.

d. **TELEPHONE:** I reviewed the city telephone directories of Sacramento and Elk Grove, CA and contacted directory assistance on 11/8/2012.  
Date City & State

I obtained the following results/additional information: No listings were found for Ms. Parent.

Indicate which county records you consulted, and the date. Below, describe what you learned.

e. **PUBLIC RECORDS:** I searched the real and personal property indexes in the Recorder's and Assessor's Offices of Sacramento County on 11/9/2012.  
County Name Date

I obtained the following results/additional information: I found no properties owned by Ms. Parent.

Indicate what internet searches you conducted. Below, describe what you learned from these searches.

f. **INTERNET** - I conducted an Internet search on Google and Facebook and received the following result(s):  
Date

Facebook: Ms. Parent does not have a Facebook account.

Google: No information about her current location was found through the Google search of her name.

Website Result  
Website Result  
Website Result

Indicate the date you searched inmate databases. Below, describe what you learned from these searches.

g. **PRISONS AND JAILS** - I contacted the applicable criminal justice agency (such as California Department of Corrections Locator Service at (916) 445-6713), on 11/9/2012.  
Date

Results: She is not currently incarcerated in any California State Prison, or in the Sacramento County jail.

Describe any other efforts or information you have that shows you've made a diligent effort.

Ms. Parent has worked as a licensed Pharmacy Technician for many years. California's Pharmacy Technician licensing database shows her license as canceled, and lists her old 764 Riverview Dr. address.

Despite my diligent efforts, I have not been able to find Patricia Pamela Parent and therefore ask the Court permission to dispense with notice to: Patricia Pamela Parent **Absent parent's name.**

I declare under penalty of perjury, under the laws of the State of California, the foregoing is true and correct.

Dated: Oct. 31, 2012

Signature  
 Print Name: Peter Parker Parent

CV/E-208 (Revised 8/8/19)





**Ne**

| PAPER                               | ADDRESS   | WEBSITE  | PHONE                 | FAX          | FILE DEADLINE DATE  | PUBLICATION TIME                              | PROOF   |
|-------------------------------------|---|--|-----------------------|--------------|---|---|---|
| Carmichael Times                    | 7144 Fair Oaks Blvd., #5<br>Carmichael, CA 95608  | <a href="http://www.mpg8.com">www.mpg8.com</a><br>Pay Online at: <a href="http://www.mpg8.com">www.mpg8.com</a><br>Email: <a href="mailto:legals@mpg8.com">legals@mpg8.com</a> | 916-773-1111          | 916-773-2999 | Friday 5:00 PM for publication on following Friday                                    | \$35.00                                       | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| Elk Grove Citizen                   | 8970 Elk Grove Blvd.,<br>Elk Grove, CA 95624  | <a href="http://www.egcitizen.com">www.egcitizen.com</a>   | 916-685-5533          | 209-745-4492 | Noon on Monday for Wednesday publication.<br>Noon on Wednesday for Friday publication | \$40.00                                       | <b>NO.</b> They will mail proof of publication to client prior to the hearing. Client must be responsible and file proof of publication with the court. |
| Folsom Telegraph                    | 921 Sutter St Folsom, CA<br>95630   | <a href="http://www.folsomtelegraph.com">www.folsomtelegraph.com</a>   | 916-985-2581          | 916-985-0720 | Thursday 12:00 PM for the following Wednesday   | \$175.00                                      | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| Galt Herald                         | P.O. Box 307, 604 Lincoln<br>Way, Galt, CA 95632  | <a href="http://www.galtheraldonline.com">www.galtheraldonline.com</a>   | 209-745-1551          | 209-745-4492 | Tuesday 12:00 PM  | \$40.00                                       | <b>NO.</b> Client must pick up their proof and file it with the court prior to hearing date.  |
| Rio Linda Elverta News and Printing | 6808 Front Street<br>Rio Linda, CA 95673  | <a href="http://www.obri.net/rlenews">www.obri.net/rlenews</a>   | 916-991-3000          | N/A          | Monday 5:00 PM for Friday publication   | \$40.00 1st name, \$5.00 each additional name | <b>NO.</b> They will mail proof of publication to client prior to the hearing. Client must be responsible and file proof of publication with the court. |
| Sacramento Bee Newspaper            | 2100 Q Street,<br>Sacramento, CA 95816<br>Mailing: P.O. Box 151779,<br>Sacramento, CA 95852 | <a href="http://www.sacbee.com">www.sacbee.com</a>   | 916-321-1371          | 916-321-1110 | Wednesday for Friday publication  | \$375 - \$400                                 | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| Spectrum Newspaper                  | 530 Bercut Drive, Suite E,<br>Sacramento, CA 95814  | N/A  | 916-445-6825          | 916-443-5871 | Thursday 9:00 AM for Tuesday publication  | \$50.00                                       | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| The Daily Recorder                  | 901 H Street, Room 312,<br>Sacramento, CA 95814   | N/A  | 916-444-2355<br>X 102 | N/A          | Two business days prior to publication  | \$35.00                                       | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| The Sacramento Bulletin             | 530 Bercut Drive, Suite E,<br>Sacramento, CA 95814  | N/A  | 916-445-6825          | 916-443-5871 | Two business days prior to publication  | \$50.00                                       | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| The Sacramento Gazette Newspaper    | 770 L Street, Suite 950,<br>Sacramento, CA 95814  | <a href="http://www.sacgazette.com">www.sacgazette.com</a>   | 916-567-9654          | 888-567-1193 | Tuesday 12:00 PM  | \$67.00                                       | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |
| The Sacramento Observer             | 2330 Alhambra Blvd.,<br>Sacramento, CA 95817  | <a href="http://www.sacobserver.com">www.sacobserver.com</a>   | 916-452-4781          | N/A          | Wednesday 5:00 PM for Friday publication  | \$75.00                                       | <b>YES.</b> They will send proof of publication directly to court prior to the hearing.   |

**CURRENT PRICES MAY BE DIFFERENT FROM THE AMOUNTS LISTED ON THIS HANDOUT.  
PLEASE CALL PAPERS TO CONFIRM CURRENT PRICES.**



When you change your name on your Social Security card in your new name, file an Application for a Social Security Card (Form SS-5)

Form is available at [www.ssa.gov](http://www.ssa.gov), at your local Social Security office or by calling 1-800-772-1213. You will need to submit the form in person at your local office.

- In addition to the completed form you will need to provide a certified copy of your decree or court order and a photo ID.

**DRIVER'S LICENSE**

- Once you have your new social security card you can apply for a new driver's license. This must be done in person. You can find your local DMV office here: [http://apps.dmv.ca.gov/fo/offices/toc\\_fo.htm](http://apps.dmv.ca.gov/fo/offices/toc_fo.htm)
- You will need to complete Form DL-44. Check the box on the form for "Name Change." In addition to the completed form you will need to provide a certified copy of your decree or court order.

**Once you have been issued your new Social Security card and new Driver's License you can tackle any other agencies or businesses that need your new name. The following is a list of common places you may need to contact.**

**PASSPORT**

- There are several different ways to change your name on your passport, depending on how long you have had it. For more information, including links to the forms, go here: <http://travel.state.gov/content/passports/en/passports/services/correction.html>

**VOTER REGISTRATION**

- You will need to complete an Affidavit of Voter Registration which can be done online here <http://registertovote.ca.gov/>. Paper voter registration applications are available at your county elections office, library, DMV office or U.S. Post Office.

**BIRTH CERTIFICATE**

- An amendment can be attached to your birth certificate to reflect your new name. If you were born in CA, you will need a certified copy of your Decree Changing Name, and will need to submit it and an original Form VS-23 to the CA Office of Vital Records. You may obtain this form online at <https://www.cdph.ca.gov/CDPH%20Document%20Library/ControlledForms/VS23.pdf> If you were born in another state you will need to contact the appropriate agency in that state for their procedures.

**PROPERTY DEEDS**

- Fill out a new deed and file it with the recorder's office in the county where the property is located. For more information visit our guide here <http://saclaw.org/wp-content/uploads/sbs-completing-and-recording-deeds.pdf>

**VEHICLE REGISTRATION**

- Changing your name on your driver's license doesn't automatically change the name on your registration. You will need to file Form REG-256 with your existing pink slip at your local DMV office, which you can find here [http://apps.dmv.ca.gov/fo/offices/toc\\_fo.htm](http://apps.dmv.ca.gov/fo/offices/toc_fo.htm)

**STATE LICENSING BOARDS, PUBLIC ASSISTANCE, VETERANS ADMINISTRATION, EMPLOYERS, BANK ACCOUNTS, CREDIT CARDS, CREDIT REPORTING AGENCIES, INSURANCE PROVIDER, MEDICAL PROVIDER, ETC.**

- Contact each agency to find out their requirements. Most have you fill out a form and provide a certified copy of your name change order.

**Date Created**

03/30/2023