

# Understanding the Name Change Process in Sacramento

In Sacramento, to petition the court to change a name of an adult or to change the name of a minor; download the instructional packet, including forms, from the Sacramento Superior Courts website: [General Name Change Packet \(CV-142n\)](https://www.saccourt.ca.gov/civil/filing-instructions.aspx#name-change) (<https://www.saccourt.ca.gov/civil/filing-instructions.aspx#name-change>) .

This *Understanding the Name Change Process in Sacramento* guide includes answers to commonly asked questions and sample filled out forms.

## Templates and Forms

The Sacramento County court recommends using the [LawHelp Interactive Form Filler online](https://lawhelpinteractive.org/Interview/GenerateInterview/6957/engine) (<https://lawhelpinteractive.org/Interview/GenerateInterview/6957/engine>) to complete the forms.

### Individual forms:

#### Adult or Minor Name Change

- [NC-100 Petition for Change of Name](https://www.courts.ca.gov/documents/nc100.pdf) (<https://www.courts.ca.gov/documents/nc100.pdf>)
- [NC-110 Attachment](https://www.courts.ca.gov/documents/nc110.pdf) (<https://www.courts.ca.gov/documents/nc110.pdf>)
- [NC-120 Order to Show Cause for Change of Name](https://www.courts.ca.gov/documents/nc120.pdf) (<https://www.courts.ca.gov/documents/nc120.pdf>)
- [NC-130 Decree Changing Name](https://www.courts.ca.gov/documents/nc130.pdf) (<https://www.courts.ca.gov/documents/nc130.pdf>)
- For changing name of minor when one parent cannot be located:  
[Declaration of Diligent Search and Request to Dispense with Notice re Petition for Change of Name \(CV/E-208\)](https://www.saccourt.ca.gov/forms/docs/cv-208.pdf) (<https://www.saccourt.ca.gov/forms/docs/cv-208.pdf>)

Fee Waiver (if requested)

- [FW-001 Request to Waive Court Fees](https://www.courts.ca.gov/documents/fw001.pdf) (<https://www.courts.ca.gov/documents/fw001.pdf>)

**STOP! If you are changing your NAME AND GENDER, the process is different, and this guide will not work for you. Ask the Reference Librarian for more information.**

## Common Questions

If you are restoring your name after dissolution of marriage, you can ask the family court to restore your former name.

- “*Ex Parte Application for Restoration of Former Name after Entry of Judgment and Order*”

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[Restoring Former Name Packet](https://www.saccourt.ca.gov/family/docs/fil-former-name-restoration-after-judgment-packet.pdf) (<https://www.saccourt.ca.gov/family/docs/fil-former-name-restoration-after-judgment-packet.pdf>)

If changing the name of a minor over the age of 12, it is recommended that the minor write a declaration agreeing to the name change.

- [Declaration of Minor \(MC-030\)](https://www.courts.ca.gov/documents/mc030.pdf) (<https://www.courts.ca.gov/documents/mc030.pdf>)

If the other parent cannot be served because their location is unknown, the petitioning parent must submit a declaration detailing all attempts made to locate the other parent.

- [Declaration of Diligent Search and Request to Dispense with Notice re Petition for Change of Name \(CV/E-208\)](https://www.saccourt.ca.gov/forms/docs/cv-208.pdf) (<https://www.saccourt.ca.gov/forms/docs/cv-208.pdf>)

Once the name change is granted, in order to amend a California birth certificate, you will need to contact the [California Office of Vital Records](http://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records.aspx). (<http://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records.aspx>)

Giving a child a different name from the father's or otherwise changing the child's name does not affect the parent-child relationship or the legally recognized identity of the parents.

- [Information on Parentage](http://www.courts.ca.gov/selfhelp-parentage.htm) (<http://www.courts.ca.gov/selfhelp-parentage.htm>)

## Changing Your Name in Government and Business Records

Once your name change is granted, you will need to contact agencies to alert them of your new name. Here are some common documents that will need to be updated:

Public Records	Private Records
Social Security Card	Employer's Records
Driver's License or California ID card	Bank Accounts
Passport	Credit Cards and Credit Reporting Agencies
Tax Records	Stocks, Bonds, Mutual Funds, and IRAs
Voter Registration	Vehicle Registrations
State Licensing Boards	Deeds to Real Estate and Mortgages
Public Assistance	Wills, Insurance
Veterans Administration	Medical & School Records
Birth Certificates and Attachments	Utilities

## For Help

**SH@LL (Self-Help at the Law Library)** (<https://saclaw.org/services/civil-self-help/>) (formerly Civil Self Help Center)  
609 9<sup>th</sup> Street, Sacramento CA 95814  
(916) 476-2731 (Appointment Request Line)

*Services Provided:* SH@LL provides general information and basic assistance to self-represented litigants on a variety of civil legal issues, including name changes. All assistance is provided by telephone. Visit "[What we can help with](https://saclaw.org/services/civil-self-help/#canhelp)" (<https://saclaw.org/services/civil-self-help/#canhelp>) for a list of qualifying cases.

*Eligibility:* Must be a Sacramento County resident or have a [qualifying case](https://saclaw.org/services/civil-self-help/#who) (<https://saclaw.org/services/civil-self-help/#who>) in the Sacramento County Superior Court.

### Civil Self-Help Services (SHS)

Sacramento County Superior Court Hall of Justice  
813 Sixth St., Sacramento CA 95814  
916-874-1421

## For More Information

### On the Web

**SH@LL Name Change Workshop Video** (<https://www.saclaw.org/video-library/name-change-workshop/>)

This video from SH@LL (when it was called the Civil Self-Help Center) walks viewers through all the paperwork necessary to petition the court for a name change.

**California Courts Self-Help Website: “Name Change”** (<http://www.courts.ca.gov/selfhelp-namechange.htm>)

This website explains the name change process, and provides links to all the forms.

### At the Law Library

**How to Change Your Name in California KFC 109 .L6** (<https://catalog.saclaw.org/cgi-bin/koha/opac-detail.pl?biblionumber=2461>)  
(Self-Help)

Electronic Access: From any computer (library or home) via the Legal Information Reference Center.  
Instructions are available on our website at [Nolo Ebooks](https://saclaw.org/wp-content/uploads/2023/04/Updated-Nolo-instructions2025.pdf) (<https://saclaw.org/wp-content/uploads/2023/04/Updated-Nolo-instructions2025.pdf>) .

# Samples

## Petition for Name Change

**NC-100**

<p>ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: Paul Warren Sample FIRM NAME: STREET ADDRESS: 1234 Main Street CITY: Sacramento TELEPHONE NO.: 916-555-9876 E-MAIL ADDRESS: ATTORNEY FOR (name): In Pro Per</p>	<p>STATE BAR NUMBER:</p>
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Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.

<p><b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO</b> STREET ADDRESS: 720 Ninth Street MAILING ADDRESS: 720 Ninth Street CITY AND ZIP CODE: Sacramento, CA 95814 BRANCH NAME: Civil</p>	<p>Enter the county, address and branch of the court. In Sacramento County, use the <b>720 Ninth Street, Sacramento, CA 95814</b> address</p>
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PETITION OF (name of each petitioner):  
Paul Warren Sample

Enter petitioner's name. If an adult's name is being changed, this will be the current legal name of that person. If changing a child's name, this is the full legal name(s) of the parent(s)/guardian(s).

**PETITION FOR CHANGE OF NAME**

Before you complete this petition, you should read the *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). You must answer all questions and check all boxes that apply to you on this petition. You must file this petition in the superior court of the county where the person whose name is to be changed resides.

- Petitioner (present name): Paul Warren Sample resides in this county.
- Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):
 

Present name	Proposed name
a. Paul Warren Sample	changed to Richard Ralph Roberts
b.	
c.	
d.	

Enter the current name and proposed name for each person whose name will be changed. If changing more than four names, check the box below and list other names on a separate sheet.

☐ Continued (if you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 2.)
- Petitioner requests that the court issue an order directing all interested persons to appear or file objections to this petition for change of name of the persons identified in item 2 should not be granted.
- The number of persons under 18 years of age whose names are to be changed is (specify): 0
- If this petition requests the change of name of a minor, complete question 5. ONLY if minor(s) name(s) are being changed. Indicate who is filing this petition.
 

<p>a. <input type="checkbox"/> two parents. b. <input type="checkbox"/> one parent. c. <input type="checkbox"/> near relative (name and relationship): d. <input type="checkbox"/> guardian (name): e. <input type="checkbox"/> other (specify):</p>	<p>Indicate how many children's names are to be changed. If none, enter 0.</p>
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- ☐ This petition seeks to change name of (check one) ☐ petitioner ☐ (name): to conform to that person's gender identity.
- For each person whose name is to be changed, petitioner provides the following information: the attachment Name and Information About the Person Whose Name Is to Be Changed (for item 2):
 

<p>a. The number of attachments included in this petition is (specify number): 1 b-f. (These are the items on the attached page or pages of Form NC-110.)</p>	<p>Indicate how many people's names are to be changed. Separate attachments are required for each person.</p>
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Form Adopted for Mandatory Use  
Judicial Council of California  
NC-100 (Rev. September 1, 2018)

**PETITION FOR CHANGE OF NAME**  
(Change of Name)

page 1 of 1  
775 et seq.  
arts.ca.gov

Petition for Change of Name (NC-100)

Attachment to Petition for Change of Name (NC-110)

PETITION OF (Name of petitioner)  
Paul Warren Sample

Enter full present name(s) of petitioner(s).

CASE NO. \_\_\_\_\_

Number the attachment(s). Attachment 1 of 1

**NAME AND INFORMATION ABOUT THE PERSON WHOSE NAME IS TO BE CHANGED**  
Attachment to Petition (form NC-100, form NC-200, or form NC-500)  
(You must use a **separate** attachment for **each person** whose name is to be changed. If petitioner is a guardian of a minor, a supplemental attachment, Declaration of Guardian (form NC-110) is to be changed.)

7. (Continued) Petitioner applies for a decree to change the name of the person whose name is to be changed.

b. ☒ Self ☐ Other

(1) Present name (specify): Paul Warren Sample

(2) Proposed name (specify): Ralph Richard Roberts

(3) Born on (date of birth): 08/05/1980

and presently ☐ under 18 years of age ☒ over 18 years of age

(4) Born at (place of birth): Sacramento, CA

(5) Sex (as stated on original birth certificate): ☒ Male ☐ Female

(6) Current residence address (street, city, county, and zip): \_\_\_\_\_

c. Reason for name change (explain):  
I have used the name Ralph Richard Roberts my entire life, and only recently learned that my birth certificate was issued under a different name.

d. Relationship of the petitioner to the person whose name will be changed:  
(1) ☒ self (2) ☐ parent (3) ☐ guardian (4) ☐ near relative (indicate relationship) (5) ☐ Other (specify): \_\_\_\_\_

e. If the person whose name will be changed is under 18 years of age, list the names and addresses of both parents or nearest relatives. If a parent's address is unknown, or if the parent is deceased, write that in the space for that parent's address.

(1) Parent (name): \_\_\_\_\_ (address): \_\_\_\_\_

(2) Parent (name): \_\_\_\_\_ (address): \_\_\_\_\_

(3) (Only if neither parent is living) Near relatives (names and addresses): \_\_\_\_\_

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

**DECLARATION**  
I declare under penalty of perjury under the laws of the State of California that (check one) ☒ I am not ☐ I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and (check one) ☒ I am not ☐ I am required to register as a sex offender under Penal Code section 290.

Date: 11/08/2012

Paul Warren Sample  
(TYPE OR PRINT NAME)

(If petitioner is over 18, complete this Declaration Box.)

Date: \_\_\_\_\_

(TYPE OR PRINT NAME) (SIGNATURE OF ATTORNEY)

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date: 11/08/2012

Paul Warren Sample  
(TYPE OR PRINT NAME)

Date: \_\_\_\_\_

(TYPE OR PRINT NAME) (SIGNATURE OF PETITIONER)

(TYPE OR PRINT NAME) (SIGNATURE OF PETITIONER)

☐ ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS ☐ SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

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Form Adopted for Mandatory Use  
Judicial Council of California  
NC-110 [Rev. September 1, 2018]

**ATTACHMENT TO  
PETITION FOR CHANGE OF NAME**

Code of Civil Procedure, § 1275 et seq.  
www.courts.ca.gov



## Declaration (Consent of Child)

MC-030	
<small>ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):</small> <b>Peter Parker Parent and Patricia Pamela Parent</b>	
<small>FOR COURT USE ONLY</small>	
564 Oak Lane Sacramento, CA 95814	
TELEPHONE NO.: 916-555-1234	FAX NO. (Optional)
E-MAIL ADDRESS (Optional):	
ATTORNEY FOR (Name): In Pro Per	
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento</b>	
STREET ADDRESS: 720 Ninth Street	
MAILING ADDRESS: 720 Ninth Street	
CITY AND ZIP CODE: Sacramento, CA 95814	
BRANCH NAME: Civil Division	
PLAINTIFF/PETITIONER: Peter Parker Parent and Patricia Pamela Parent	
DEFENDANT/RESPONDENT:	
<b>DECLARATION</b>	

I, Charlie Christopher Child, am 15 years old, and have been informed by my parents Peter Parent and Patricia Parent that they intend to file a request with the court to change my name to Patrick Christopher Child. I have been using the name Patrick as long as I remember, and I consent to having my name changed to Patrick.

**A consent declaration is *recommended* if changing the name of a minor aged 12-17. It will show that the minor consents to having their name changed.**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 11/08/2012

Name, date and signature of the minor.

Charlie Christopher Child

(TYPE OR PRINT NAME)

(SIGNATURE OF DECLARANT)

☐ Attorney for  
☐ Respondent

☐ Plaintiff  
☒ Other (Specify):  
Minor

☐ Petitioner  
☐ Defendant

Check "Other" and write in Minor.

**DECLARATION**

Page 1 of 1

Declaration (Consent of Child)



## Order to Show Cause

NC-120

PETITIONER OR ATTORNEY (Name, State Bar number, and address):  
Paul Warren Sample  
1234 Main Street  
Sacramento, CA 95814

TELEPHONE NO.: 916-555-9876

E-MAIL ADDRESS (Optional):

ATTORNEY FOR (Name): In Pro Per

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento

STREET ADDRESS: 720 Ninth Street  
MAILING ADDRESS: 720 Ninth Street  
CITY AND ZIP CODE: Sacramento, CA 95814  
BRANCH NAME: Civil

PETITION OF (Name of each petitioner):  
Paul Warren Sample

**ORDER TO SHOW CAUSE FOR CHANGE OF NAME**

TO ALL INTERESTED PERSONS:

1. Petitioner (name): Paul Warren Sample filed a petition with this court  
for a decree changing names as follows:

Present name Proposed name

a. Paul Warren Sample to Richard Ralph Roberts

b.

c. Enter the current name and proposed name for each person whose name will be changed. If  
d. changing more than five names, check the box below and list other names on a separate sheet.

e.

☐ Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection. If the objection is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If the objection is timely filed, the court may grant the petition without a hearing.

**NOTICE OF HEARING**

a. Date: \_\_\_\_\_ Time: \_\_\_\_\_ ☒ Dept.: \_\_\_\_\_ ☐ Room: \_\_\_\_\_

b. The address of the court is ☐ same as noted above ☒ other  
813 Sixth Street, 2nd Floor, Sacramento, CA 95814

3. a. ☒ A copy of this Order to Show Cause shall be published at least once a week for four weeks in the following newspaper of general circulation:  
The Daily Recorder

b. ☐ Other (specify): \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** When a *Petition for Change of Name* has been filed for a child and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. (This Note is included for the information of the petitioner and shall not be included in the Order to Show Cause published in the newspaper.)

Form Adopted for Mandatory Use  
Judicial Council of California  
NC-120 (Rev. July 1, 2007)

**ORDER TO SHOW CAUSE  
FOR CHANGE OF NAME  
(Change of Name)**

Code of Civil Procedure, § 1277

## Decree Changing Name

NC-130	
<p>ATTORNEY OR PARTY WITHOUT ATTORNEY</p> <p>NAME: Paul Warren Sample</p> <p>FIRM NAME:</p> <p>STREET ADDRESS: 1234 Main Street</p> <p>CITY: Sacramento</p> <p>TELEPHONE NO.: 916-555-9876</p> <p>E-MAIL ADDRESS:</p> <p>ATTORNEY FOR (name): In Pro Per</p>	<p>Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.</p>
<p><b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO</b></p> <p>STREET ADDRESS: 720 Ninth Street</p> <p>MAILING ADDRESS: 720 Ninth Street</p> <p>CITY AND ZIP CODE: Sacramento, CA 95814</p> <p>BRANCH NAME: Civil Division</p>	<p>Enter the county, address and branch of the court. In Sacramento County, use the <b>720 Ninth Street, Sacramento, CA 95814</b> address</p>
<p>PETITION OF (name of each petitioner)</p> <p>Paul Warren Sample</p>	
<p>Enter full present name(s) of petitioner(s).</p>	
<p><b>DECREE CHANGING NAME</b></p>	
<p>FOR CHANGE OF NAME</p>	
<p>CASE NUMBER:</p>	

1. The petition was duly considered:

a. ☐ at the hearing on (date):

b. ☐ without hearing.

in Courtroom: of the above-entitled court.

**THE COURT FINDS**

2. a. All notices required by law have been given.

b. Each person whose name is to be changed identified in item 3 below

☐ is not ☐ is required to register as a sex offender under section 290 of the Penal Code.

This determination was made (check one): ☐ by using CLETS/CJIS ☐ based on information provided to the clerk of the court by a local law enforcement agency.

c. ☐ No objections to the proposed change of name were made.

d. ☐ Objections to the proposed change of name were made by (name):

e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.

f. ☐ Other findings (if any):

**THE COURT ORDERS**

3. The name of

Present name	New name
a. Paul Warren Sample	is changed to Richard Ralph Roberts
b.	is changed to
c.	
<p>Enter the current name and proposed name for each person whose name will be changed. If changing more than five names, check the box below and list other names on a separate sheet.</p>	
<p><input type="checkbox"/> Additional name changes are listed on Attachment 3.</p>	

Date:

JUDGE OF THE SUPERIOR COURT

☐ SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT

Page 1 of 1

Form Adopted for Mandatory Use  
Judicial Council of California  
NC-130 (Rev. September 1, 2018)

**DECREE CHANGING NAME**

Code of Civil Procedure, §§ 1278, 1279  
www.courts.ca.gov

Decree Changing Name (NC-130)

## Proof of Service of Order to Show Cause

NC-121

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: Peter Parker Parent FIRM NAME: STREET ADDRESS: 564 Oak Lane CITY: Sacramento TELEPHONE NO.: 916-555-1234 E-MAIL ADDRESS: ATTORNEY FOR (name): In Pro Per		Enter the current name, address and phone number of the petitioner. If changing your own name, this is you. If changing a minor's name, this is the parent(s). "In Pro Per" means you're representing yourself.
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 720 Ninth Street MAILING ADDRESS: 720 Ninth Street CITY AND ZIP CODE: Sacramento, CA 95814 BRANCH NAME: Civil Division		
PETITION OF (name of each petitioner): Peter Parker Parent		Enter the county, address and branch of the court. In Sacramento County, use the 720 Ninth Street, Sacramento, CA 95814 address
Enter full present name(s) of petitioner(s).		
<b>PROOF OF SERVICE OF ORDER TO SHOW CAUSE</b> BY <input checked="" type="checkbox"/> PERSONAL DELIVERY <input type="checkbox"/> MAILING (OUTSIDE CALIFORNIA ONLY)		CASE NUMBER:

1. At the time of my service, I was \_\_\_\_\_ years of age and **not a party** to this proceeding.

2. My residence or business address is (specify):  
 3342 Western Drive  
 Sacramento, CA 95825

Address of person serving the documents.

3. I personally delivered or mailed a copy of the (title of document): Order to Show Cause for Change of Name

as follows (complete either a or b):

a. ☒ **Personal delivery.** I personally delivered a copy to the person served as follows:

(1) Name of person served: Patrick

(2) Address where delivered:  
 764 Riverview Drive  
 Sacramento, CA 95835

(3) Date delivered: 11/10/2018

(4) Time delivered: 6:30 p.m.

If the other parent lives in California, documents must be served in person. Check this box, and provide the requested information.

b. ☐ **Mail.** I am a resident of or employed in the county where the mailing occurred.

(1) I enclosed a copy in an envelope and mailed the sealed envelope to the person served by first-class prepaid, return receipt requested, to the address outside of California listed below.

(2) The envelope was addressed and mailed as follows:

(a) Name of person served:

(b) Address on envelope:

(c) Date of mailing:

(d) Place of mailing (city and state):

If the other parent lives outside California, documents may be served by mail. Check this box, and provide the requested information.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 11/12/2018

\_\_\_\_\_  
 Sharon Server  
 (TYPE OR PRINT NAME OF DECLARANT)

\_\_\_\_\_  
 (SIGNATURE OF DECLARANT)

Name, date and signature of person serving documents

Page 1 of 1  
Code of Civil Procedure, § 1277

Proof of Service of Order to Show Cause (NC-121)

## Declaration of Diligent Search

**ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address):**  
 Peter Parker Parent  
 564 Oak Lane  
 Sacramento, CA 95814  
 TELEPHONE NO.: 916-555-1234 FAX NO.:  
 E-MAIL (Optional):  
 ATTORNEY FOR (Name): In Pro Per  
 SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO  
 Street Address: 720 9th Street  
 City and Zip Code: Sacramento, CA 95814  
 BRANCH NAME: CIVIL DIVISION

**This Declaration is used only when a petition to change a minor's name is filed by one parent, and the other parent cannot be located.**

**IN RE:**  
 Charlie Christopher Child

**DECLARATION OF DILIGENT SEARCH AND REQUEST TO DISPENSE WITH NOTICE RE: PETITION FOR CHANGE OF NAME**

California Code of Civil Procedure 1277(a)(4) requires that if a petition has been filed for a minor by a parent and the other parent, if living, does not consent, the other parent must be served with notice of the name change. When the address of such a person is unknown and cannot be located, the Court may excuse notice up to \_\_\_\_\_

**FOR COURT USE ONLY**

Case Number: \_\_\_\_\_

Hearing Date: \_\_\_\_\_

1. Name of the person I need to give notice to is: Patricia Pamela Parent

2. Name of the minor whose name will be changed: \_\_\_\_\_

3. The last known address for this person is: 764 Rearview Dr., Sacramento CA 95835 and the approximate last date absent parent known to reside at that address is: July 20, 2010

4. My attempts to locate include the following:

a. **RELATIVES** - I contacted the following relatives of the person named above:

Name	Relationship to Person Named Above	Telephone Number
Peter Abbot	Father	530-555-1346
	Relationship to Person Named Above	Telephone Number
	Relationship to Person Named Above	Telephone Number

I obtained the following information from the relatives: Neither was able to provide current contact information. Ms. Newman said she had not spoken with Ms. Parent in several years, but she may have moved to Arizona.

☐ There are no known relatives to contact.

b. **FRIENDS** - I contacted the following friends and acquaintances of the person named above:

Name	Relationship to Person Named Above	Telephone Number
Bradley Silvers	Former Co-Worker	916-555-8025
Michael Dunnigan	Pastor	916-555-9157
	Relationship to Person Named Above	Telephone Number

I obtained the following information from the friends and acquaintances: None of these people had current contact information. Pastor Dunnigan stated that she has not attended church services in many months.

☐ There are no known friends, acquaintances or previous neighbors to contact.

CV/E-208 (Revised 8/8/19)

Declaration of Diligent Search (CV/E-208) (page 1)



List name, title, address and phone number for all employers you contacted. Below, describe what you learned.

c. **EMPLOYERS** - I contacted the following employers or former employers of the person named above:

Name and Title	Business Name, Address and Telephone Number	Dates of Employment
Tom Jones, Manager	Shop Smart, 456 Howe Ave, Sacramento 916-555-4987	4/2007-7/2010
Jane Simms, Co-owner	C&C Pharmacy, 983 Genoa Dr., 916-555-3791	11/2009-7/2010

I obtained the following information from the employer or former employer: She is no longer employed by either employer. She quit both positions in July 2010, and left no forwarding address or telephone number.

List the city directories you consulted, and the date you call 4-1-1. Below, describe what you learned.

d. **TELEPHONE**: I reviewed the city telephone directories of Sacramento and Elk Grove, CA and contacted directory assistance on 11/8/2012.  
City & State Date

I obtained the following results/additional information: No listings were found for Ms. Parent.

Indicate which county records you consulted, and the date. Below, describe what you learned.

e. **PUBLIC RECORDS**: I searched the real and personal property indexes in the Recorder's and Assessor's Offices of Sacramento County on 11/9/2012.  
County Name Date

I obtained the following results/additional information: I found no properties owned by Ms. Parent.

Indicate what internet searches you conducted. Below, describe what you learned from these searches.

f. **INTERNET** - I conducted an Internet search on Google and Facebook and received the following result(s):  
Date

Facebook: Ms. Parent does not have a Facebook account.

Google: No information about her current location was found through the Google search of her name.

Indicate the date you searched inmate databases. Below, describe what you learned from these searches.

g. **PRISONS AND JAILS** - I contacted the applicable criminal justice agency (such as California Department of Corrections Locator Service at (916) 445-6713), on 11/9/2012.  
Date

Results: She is not currently incarcerated in any California State Prison, or in the Sacramento County jail.

Describe any other efforts or information you have that shows you've made a diligent effort.

Ms. Parent has worked as a licensed Pharmacy Technician for many years. California's Pharmacy Technician licensing database shows her license as canceled, and lists her old 764 Riverview Dr. address.

Despite my diligent efforts, I have not been able to find Patricia Pamela Parent and therefore ask the Court permission to dispense with notice to: Patricia Pamela Parent Absent parent's name.

I declare under penalty of perjury, under the laws of the State of California, the foregoing is true and correct.

Dated: Oct. 31, 2012

Signature  
Print Name: Peter Parker Parent

CV/E-208 (Revised 8/8/19)

Declaration of Diligent Search (CV/E-208) (page 2)

## Newspapers

NEWSPAPER NAME	ADDRESS	WEBSITE	PHONE	FAX	FILE DEADLINE DATE	PUBLICATION FEE	FILE PROOF
Carmichael Times	7144 Fair Oaks Blvd., #5 Carmichael, CA 95608	<a href="http://www.mpg8.com">www.mpg8.com</a> Pay Online at: <a href="http://www.mpg8.com">www.mpg8.com</a> Email: <a href="mailto:legals@mpg8.com">legals@mpg8.com</a>	916-773-1111	916-773-2999	Friday 5:00 PM for publication on following Friday	\$35.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
Elk Grove Citizen	8970 Elk Grove Blvd., Elk Grove, CA 95624	<a href="http://www.egcitizen.com">www.egcitizen.com</a>	916-685-5533	209-745-4492	Noon on Monday for Wednesday publication. Noon on Wednesday for Friday publication	\$40.00	<b>NO.</b> They will mail proof of publication to client prior to the hearing. Client must be responsible and file proof of publication with the court.
Folsom Telegraph	921 Sutter St Folsom, CA 95630	<a href="http://www.folsomtelegraph.com">www.folsomtelegraph.com</a>	916-985-2581	916-985-0720	Thursday 12:00 PM for the following Wednesday	\$175.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
Galt Herald	P.O. Box 307, 604 Lincoln Way, Galt, CA 95632	<a href="http://www.galtheraldonline.com">www.galtheraldonline.com</a>	209-745-1551	209-745-4492	Tuesday 12:00 PM	\$40.00	<b>NO.</b> Client must pick up their proof and file it with the court prior to hearing date.
Rio Linda Elverta News and Printing	6808 Front Street Rio Linda, CA 95673	<a href="http://www.obri.net/rlnnews">www.obri.net/rlnnews</a>	916-991-3000	N/A	Monday 5:00 PM for Friday publication	\$40.00 1 <sup>st</sup> name, \$5.00 each additional name	<b>NO.</b> They will mail proof of publication to client prior to the hearing. Client must be responsible and file proof of publication with the court.
Sacramento Bee Newspaper	2100 Q Street, Sacramento, CA 95816 Mailing: P.O. Box 151779, Sacramento, CA 95852	<a href="http://www.sacbee.com">www.sacbee.com</a>	916-321-1371	916-321-1110	Wednesday for Friday publication	\$375 - \$400	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
Spectrum Newspaper	530 Bercut Drive, Suite E, Sacramento, CA 95814	N/A	916-445-6825	916-443-5871	Thursday 9:00 AM for Tuesday publication	\$50.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
The Daily Recorder	901 H Street, Room 312, Sacramento, CA 95814	N/A	916-444-2355 X 102	N/A	Two business days prior to publication	\$35.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
The Sacramento Bulletin	530 Bercut Drive, Suite E, Sacramento, CA 95814	N/A	916-445-6825	916-443-5871	Two business days prior to publication	\$50.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
The Sacramento Gazette Newspaper	770 L Street, Suite 950, Sacramento, CA 95814	<a href="http://www.sacgazette.com">www.sacgazette.com</a>	916-567-9654	888-567-1193	Tuesday 12:00 PM	\$67.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.
The Sacramento Observer	2330 Alhambra Blvd., Sacramento, CA 95817	<a href="http://www.sacobserver.com">www.sacobserver.com</a>	916-452-4781	N/A	Wednesday 5:00 PM for Friday publication	\$75.00	<b>YES.</b> They will send proof of publication directly to court prior to the hearing.

**CURRENT PRICES MAY BE DIFFERENT FROM THE AMOUNTS LISTED ON THIS HANDOUT.  
PLEASE CALL PAPERS TO CONFIRM CURRENT PRICES.**

## Now That You Have Changed Your Name, What Do You Do Next?

### ☐ SOCIAL SECURITY

- To obtain a Social Security card in your new name, file an Application for a Social Security Card (Form SS-5). Form is available at [www.ssa.gov](http://www.ssa.gov), at your local Social Security office or by calling 1-800-772-1213. You will need to submit the form in person at your local office.
- In addition to the completed form you will need to provide a certified copy of your decree or court order and a photo ID.

### ☐ DRIVER'S LICENSE

- Once you have your new social security card you can apply for a new driver's license. This must be done in person. You can find your local DMV office here: [http://apps.dmv.ca.gov/fo/offices/toc\\_fo.htm](http://apps.dmv.ca.gov/fo/offices/toc_fo.htm)
- You will need to complete Form DL-44. Check the box on the form for "Name Change." In addition to the completed form you will need to provide a certified copy of your decree or court order.

**Once you have been issued your new Social Security card and new Driver's License you can tackle any other agencies or businesses that need your new name. The following is a list of common places you may need to contact.**

### ☐ PASSPORT

- There are several different ways to change your name on your passport, depending on how long you have had it. For more information, including links to the forms, go here: <http://travel.state.gov/content/passports/en/passports/services/correction.html>

### ☐ VOTER REGISTRATION

- You will need to complete an Affidavit of Voter Registration which can be done online here <http://registertovote.ca.gov/>. Paper voter registration applications are available at your county elections office, library, DMV office or U.S. Post Office.

### ☐ BIRTH CERTIFICATE

- An amendment can be attached to your birth certificate to reflect your new name. If you were born in CA, you will need a certified copy of your Decree Changing Name, and will need to submit it and an original Form VS-23 to the CA Office of Vital Records. You may obtain this form online at <https://www.cdph.ca.gov/CDPH%20Document%20Library/ControlledForms/VS23.pdf> If you were born in another state you will need to contact the appropriate agency in that state for their procedures.

### ☐ PROPERTY DEEDS

- Fill out a new deed and file it with the recorder's office in the county where the property is located. For more information visit our guide here <http://saclaw.org/wp-content/uploads/sbs-completing-and-recording-deeds.pdf>

### ☐ VEHICLE REGISTRATION

- Changing your name on your driver's license doesn't automatically change the name on your registration. You will need to file Form REG-256 with your existing pink slip at your local DMV office, which you can find here [http://apps.dmv.ca.gov/fo/offices/toc\\_fo.htm](http://apps.dmv.ca.gov/fo/offices/toc_fo.htm)

### ☐ STATE LICENSING BOARDS, PUBLIC ASSISTANCE, VETERANS ADMINISTRATION, EMPLOYERS, BANK ACCOUNTS, CREDIT CARDS, CREDIT REPORTING AGENCIES, INSURANCE PROVIDER, MEDICAL PROVIDER, ETC.

- Contact each agency to find out their requirements. Most have you fill out a form and provide a certified copy of your name change order.