

# Renewing an LPS Conservatorship

In Sacramento, LPS conservatorships are initiated by the Public Guardian (through the County Counsel). When possible, family members are appointed as Conservators of the Person, as they are better suited to ascertain the conservatee's personal needs on a day-to-day basis.

Although the Public Guardian initially assists the family member in being appointed Conservator of the Person, the conservators must renew the appointment every year without the aid of the Public Guardian. Renewal requires obtaining and filing several doctors' declarations as well as a *Petition for Reappointment* and other documents. This Guide contains forms and instructions to assist in the renewal.

## Templates and Forms

- [Doctor's Declaration in Support of Renewing LPS Template – RTF](https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-declaration.rtf) (<https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-declaration.rtf>)
- [Doctor's Declaration re Capacity to Consent \(LPS\) Template – RTF](https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-consent.rtf) (<https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-consent.rtf>)
- [Citation for Conservatorship \(GC-320\)](https://www.courts.ca.gov/documents/gc320.pdf) (<https://www.courts.ca.gov/documents/gc320.pdf>)
- [Petition to Renew LPS Conservatorship Template – RTF](https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-petition.rtf) (<https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-petition.rtf>)
- [Order Renewing LPS Conservatorship Template – RTF](https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-order.rtf) (<https://saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-order.rtf>)
- [Letters of Conservatorship \(GC-350\)](https://www.courts.ca.gov/documents/gc350.pdf) (<https://www.courts.ca.gov/documents/gc350.pdf>)
- [Notice of Hearing – Guardianship or Conservatorship \(GC-020\)](https://www.courts.ca.gov/documents/gc020.pdf) (<https://www.courts.ca.gov/documents/gc020.pdf>)
- [Proof of Personal Service of Hearing – Guardianship or Conservatorship \(GC-020p\)](https://www.courts.ca.gov/documents/gc020p.pdf) (<https://www.courts.ca.gov/documents/gc020p.pdf>)

Lanterman-Petris-Short Act (LPS) conservators may be appointed for “any person who is gravely disabled as a result of mental disorder or impairment by chronic alcoholism” when that person is unwilling or unable to accept treatment voluntarily. ([California Welfare & Institutions Code \(WIC\) §§5350](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5350), [5352](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5350) ([http://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=WIC&sectionNum=5352](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5352))). Because they restrict the conservatee's civil rights, they are time-limited; they expire after one year unless the conservator successfully petitions for reappointment.

The primary special power of an LPS conservator is the right to place the conservatee in a treatment facility. [WIC §5358\(a\)](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5358) ([http://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=WIC&sectionNum=5358](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5358)). The order appointing the conservator may also restrict the conservatee's right to a driver's license, to enter into contracts, to vote, to refuse or consent to treatment related to the disability, to refuse or consent to treatment unrelated to the disability, and to possess firearms. [WIC §5357](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5357) ([http://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=WIC&sectionNum=5357](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=5357)). These restrictions must be listed specifically in the order to be effective.

## Step-by-Step Instructions

### 1. Obtain Doctors' Declarations

A minimum of 45 days prior to the expiration date of the current conservatorship, send the doctors the declarations for execution. The forms needed for the declarations are:

- [Doctors' declarations supporting the Petitioner](https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-declaration.rtf) (<https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-declaration.rtf>) (two needed)
- [Doctor's declaration on capacity to consent to medical treatment](https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-consent.rtf) (<https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-dr-consent.rtf>) (one needed)

You may download customizable templates from the links listed above.

### 2. Complete the Required Forms

Instructions for completing the necessary forms are included at the end of this packet. The forms needed to renew an LPS conservatorship are:

- [Citation for Conservatorship](http://www.courts.ca.gov/documents/gc320.pdf) (<http://www.courts.ca.gov/documents/gc320.pdf>) (GC-320)
- [Petition for Reappointment of LPS Conservator](https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-petition.rtf) (<https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-petition.rtf>)
- [\(Proposed\) Order Granting Petition to Reappoint LPS Conservator](https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-order.rtf) (<https://www.saclaw.org/wp-content/uploads/2023/04/sbs-renewing-LPS-order.rtf>)
- [Letters of Conservatorship](http://www.courts.ca.gov/documents/gc350.pdf) (<http://www.courts.ca.gov/documents/gc350.pdf>) (GC-350)
- [Notice of Hearing—Guardianship or Conservatorship](http://www.courts.ca.gov/documents/gc020.pdf) (<http://www.courts.ca.gov/documents/gc020.pdf>) (GC-020)
- [Proof of Personal Service of Notice of Hearing—Guardianship or Conservatorship](http://www.courts.ca.gov/documents/gc020p.pdf) (<http://www.courts.ca.gov/documents/gc020p.pdf>) (GC-020(P))

You will also need copies of the current “Order Granting Petition to Appoint LPS Conservator” and “Letters of Conservatorship.” Attach these to the *Petition* as Exhibit A and Exhibit B.

At the end of this Guide are completed samples of these forms. You may download forms and customizable templates from the links listed above.

### 3. Make Copies, File Petition, Get Hearing Date, and Have Citation Issued

Make two copies of each:

- *Petition for Reappointment of LPS Conservator*
- *Declarations of doctors regarding conservatee*

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- *Citation for Conservatorship* (GC-320)
  - *Letters of Conservatorship* (GC-350)
  - *(Proposed) Order Granting Petition to Reappoint LPS Conservator*

Leave the original copies unstapled, and staple each copy.

File the original and one copy of your documents at the Family Relations Courthouse, 3341 Power Inn Road, in Sacramento. There is no fee required. Also ask the clerk to endorse (stamp) the second copy for you. Keep that copy for later.

The clerk will assign a hearing date.

Ask the clerk to “issue” (file-stamp) the *Citation*. You will receive the original *Citation* back, now stamped.

#### 4. Fill Out Notice of Hearing

Now that you have a hearing date, fill out the *Notice of Hearing*. You will be having it personally served on the conservatee and served by mail on the relatives and others who must be notified.

In item 1, list the documents you filed in Step 3. Photocopy all of the endorsed (file-stamped) documents from Step 3 to serve along with the Notice of Hearing. Make sufficient copies to serve one set each on everyone who is entitled to notice.

Who is entitled to notice?

- The conservatee
- the conservatee's attorney (the Public Defender),
- if the conservatee lives in a facility, the professional person in charge of the facility
- the county behavioral health director
- the county officer providing conservatorship investigations
- the conservatee's spouse, if any
- relatives to the second degree (parents, grandparents, siblings, children, and grandchildren) and
- anyone else the court instructs you to serve.

Under [California Probate Code §1822](#)

([http://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=PROB&sectionNum=1822](http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=PROB&sectionNum=1822)), the *Notice of Hearing* must be personally served on the conservatee and on the conservatee's attorney (the Public Defender) and mailed to the remaining parties, at least 15 days before the hearing date. You cannot do this yourself or ask anyone who gets notice to do it. It must be done by a non-party who is over 18.

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## 5. Have Citation, Petition, and Notice of Hearing Personally Served on Conservatee

A *Citation* and a copy of the *Petition* must be served on the proposed conservatee by personal delivery (by a non-party who is over 18) at least 15 days before the hearing.

Fill out, but do not sign, (1) the *Certificate of Service* on the last page of the *Citation* and (2) the *Proof of Personal Service of Notice of Hearing—Guardianship or Conservatorship* (GC-020(P)). **Make a copy of the filled-out-but-unsigned *Certificate of Service* and *Proof of Personal Service* before proceeding.**

The server then personally delivers to the conservatee and the conservatee's attorney (the Public Defender) the issued *Citation*, a copy of the *Petition* and all other documents filed in Step 3, and the Notice of Hearing, along with copies of the unsigned *Certificate of Service* and *Proof of Personal Service* forms.

The server then signs the *Certificate of Service* on the last page of the original *Citation* and the *Proof of Personal Service of Notice of Hearing—Guardianship or Conservatorship* (GC-020(P)) and gives the signed documents back to you.

For more information, see our Guide on [Personal Service](https://www.saclaw.org/resource_library/personal-service/) ([https://www.saclaw.org/resource\\_library/personal-service/](https://www.saclaw.org/resource_library/personal-service/)).

## 6. Have Notice of Hearing and Petition Served by Mail on Relatives

Fill out, but do not sign, the *Proof of Service by Mail* on page 2 of the *Notice of Hearing*. You must separately list all people to be served. If you do not have room, you can attach [Attachment to Notice of Hearing Proof of Service by Mail \(Probate—Decedents' Estates and Guardianships and Conservatorships](http://courts.ca.gov/documents/gc020ma.pdf) (<http://courts.ca.gov/documents/gc020ma.pdf>), GC-20(MA) to list the remainder.

Be sure to check Box 5, "I served with the *Notice of Hearing – Guardianship or Conservatorship* a copy of the petition or other document referred to in the notice." **Make a copy of the unsigned *Proof of Service by Mail* on page 2 of the *Notice of Hearing* before proceeding.**

The server then mails a copy of the *Notice of Hearing* to each person listed.

The server then signs the *Proof of Service by Mail* form on page 2 of the *Notice of Hearing* and gives you the signed copy.

For more information on service by mail, see our guide on [Service by Mail](https://saclaw.org/resource_library/serving-documents-by-mail/) ([https://saclaw.org/resource\\_library/serving-documents-by-mail/](https://saclaw.org/resource_library/serving-documents-by-mail/)).

## 7. File Original Proofs of Service and Lodge Proposed Order and Letters

Make two copies of each:

- *Citation for Conservatorship* (GC-320) (with original signature on proof of service)
- *Notice of Hearing – Guardianship or Conservatorship* (GC-020), with original signature on proof of service (GC-020(P))
- Doctors' declarations supporting the Petitioner
- Doctor's declaration on capacity to consent to medical treatment
- *Letters of Conservatorship* (GC-350)
- *(Proposed) Order Granting Petition to Reappoint LPS Conservator*

Leave the original set unstapled. Staple and two-hole punch the other copies for insertion into a folder.

File and lodge the original and one copy of:

- *Citation for Conservatorship* (GC-320) (with original signature on proof of service)
- *Notice of Hearing – Guardianship or Conservatorship* (GC-020) (with original signature on proof of service, GC-020(P))
- Doctors' declarations supporting the Petitioner
- Doctor's declaration on capacity to consent to medical treatment
- *Letters of Conservatorship* (GC-350)
- *(Proposed) Order Granting Petition to Reappoint LPS Conservator*

File and lodge these documents in the Probate Department at the Family Relations Courthouse, 3341 Power Inn Road, Sacramento CA, 95826.

Get the clerk to endorse (file-stamp) the second copy of the documents and keep that set in your own file.

## 8. Contact Public Defender to Confirm Conservatee Has Been Interviewed

Check with the Public Defender to make sure they have interviewed their client, the conservatee.

## 9. Probate Notes (also called Calendar Notes)

About ten to twelve calendar days prior to the hearing, "Probate Notes" are issued by the court. Since these are confidential, you must visit the courthouse to check them.

Probate Notes list any deficiencies that should be filled in or fixed prior to the hearing. For instance, if notice was mistakenly given by mail when it needed to be personally served, the Probate Notes will alert you so that you can re-serve in time. You must respond and clear Probate Notes in advance of the hearing. You should

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check back every couple of days to see if additional Probate Notes have been added.

For more information on responding to Probate Notes, see our guide on [Clearing Probate Calendar Notes for Guardianship or Conservatorship](https://saclaw.org/resource_library/clearing-probate-calendar-notes-for-guardianship-or-conservatorship/) ([https://saclaw.org/resource\\_library/clearing-probate-calendar-notes-for-guardianship-or-conservatorship/](https://saclaw.org/resource_library/clearing-probate-calendar-notes-for-guardianship-or-conservatorship/)).

## 10. Attend Hearing and Pick Up Endorsed Copy of Order

On the hearing date, attend the hearing. It is recommended to bring file-stamped copies of all paperwork to the hearing. If all goes well, the court will issue the *Order Granting Petition to Reappoint LPS Conservator*. Obtain an endorsed copy of this *Order* from the clerk or bailiff before you leave the courtroom.

## 11. Have Clerk Issue Letters

Once you have the endorsed copy of the court order, go over to the probate court clerks' counter and have them issue the *Letters of Conservatorship*.

## 12. Have Order and Letters Served

Have the *Order* and *Letters of Conservatorship* served by mail on the same list of people as served in Step 6, plus the conservatee, using the same process as in Step 6.

## For Help

[Public Administrator/Guardian/Conservator](https://dcfas.saccounty.gov/SAS/Pages/PA-PG-PC/SP-Public-AdministratorGuardianConservator.aspx) (<https://dcfas.saccounty.gov/SAS/Pages/PA-PG-PC/SP-Public-AdministratorGuardianConservator.aspx>)

Telephone: (916) 875-4467

## For More Information

### On the Web:

**Santa Clara Superior Court:** [Self-Help – LPS \(Mental Health\) Conservatorship](http://www.scscourt.org/self_help/probate/conservatorship/conservatorship_lps.shtml)

([http://www.scscourt.org/self\\_help/probate/conservatorship/conservatorship\\_lps.shtml](http://www.scscourt.org/self_help/probate/conservatorship/conservatorship_lps.shtml)). The Santa Clara court's website has useful information about LPS conservatorships.

### At the Law Library:

**California Conservatorship Practice** KFC 112 .C34 Chap. 23

This practice guide, aimed at attorneys, contains detailed information about LPS conservatorships and about factors which determine whether a proposed conservatee is "gravely disabled" under the LPS Act.

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Electronic Access: On the Law Library's computers, using *OnLaw*.

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## Samples

### Citation for Conservatorship (GC-320)





GC-320

ATTORNEY OR PARTY WITHOUT ATTORNEY: STATE: CA ZIP CODE: 95814 NAME: Carla Conservator FIRM NAME: STREET ADDRESS: 123 Main St. CITY: Sacramento TELEPHONE NO.: 916-555-1212 FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): In Pro Per		FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 3341 Power Inn Rd. MAILING ADDRESS: 3341 Power Inn Rd. CITY AND ZIP CODE: Sacramento CA 85816 BRANCH NAME: Ridgeway Family Relations Courthouse		
CONSERVATORSHIP OF THE <input checked="" type="checkbox"/> PERSON <input type="checkbox"/> ESTATE of (name): John Smith		
PROPOSED CONSERVATEE		
CITATION FOR CONSERVATORSHIP <input type="checkbox"/> Limited Conservatorship		CASE NUMBER 13 PR1234567

THE PEOPLE OF THE STATE OF CALIFORNIA,

To (name): John Smith

1. You are hereby cited and required to appear at a hearing in this court on

a. Date: June 1, 2014	Time: 8:30 a.m.	<input checked="" type="checkbox"/> Dept.: 129	<input type="checkbox"/> Room:
b. Address of court: <input checked="" type="checkbox"/> same as noted above <input type="checkbox"/> other (specify):			

and to give any legal reason why, according to the verified petition filed with this court,  
☒ unable to provide for your personal needs ☒ unable to manage your financial affairs  
why the following person should not be appointed ☒ conservator ☐ limited conservator  
☐ estate (name):

2. A conservatorship of the person may be created for a person who is unable properly to provide for physical health, food, clothing, or shelter. A conservatorship of the property (estate) may be created for a person who is unable to resist fraud or undue influence, or who is substantially unable to manage his or her own financial resources. "Substantial inability" may not be proved solely by isolated incidents of negligence or improvidence.

3. At the hearing a conservator may be appointed for your ☒ person ☐ estate  
The appointment may affect or transfer to the conservator your right to contract, to marry, to give informed consent for medical treatment, to fix your place of residence, and to marry.

4. You may be disqualified from voting if you are found to be incapable of communicating, with or without reasonable accommodations, a desire to participate in the voting process. You will not be disqualified from voting on the basis that you do, or would need to do, any of the following to complete an affidavit of voter registration:  
a. Sign the affidavit of voter registration with a mark or a cross, pursuant to Section 2150(b) of the Elections Code;  
b. Sign the affidavit of voter registration by means of a signature stamp pursuant to Section 354.5 of the Elections Code;  
c. Complete the affidavit of voter registration with the assistance of another person pursuant to Section 2150(d) of the Elections Code; or  
d. Complete the affidavit of voter registration with reasonable accommodations.

5. The judge or the court investigator will explain to you the nature, purpose, and effect of the proceedings and answer questions concerning the explanation.

CONTINUED ON PAGE 2. THE CLERK'S SEAL IS ALSO ON THAT PAGE.

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Citation for Conservatorship (GC-320) (page 1)



GC-320	
CONSERVATORSHIP OF THE of (name):	<input checked="" type="checkbox"/> PERSON <input type="checkbox"/> ESTATE
PROPOSED CONSERVATEE	John Smith CASE NUMBER: 13 PR1234567

6. You have the right to appear at the hearing and oppose or represent you. The court will appoint an attorney to represent you if you are able. You have the right to a jury trial.
7. (For limited conservatorship only) In addition to the rights stated in item 6 above, you have the right to oppose the petition in part by objecting to any or all of the requested duties or powers of the limited conservator.

Date: \_\_\_\_\_ Clerk, by \_\_\_\_\_, Deputy

(SEAL)	Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available upon request if at least 5 days notice is provided. Contact the clerk's office for <i>Request for Accommodations by Persons With Disabilities and Order</i> (form MC-410). (Civil Code section 54.8.)
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Citation for Conservatorship (GC-320) (page 2)



GC-320

CONSERVATORSHIP OF THE <input checked="" type="checkbox"/> PERSON <input type="checkbox"/> ESTATE of (name): <u>John Smith</u>	CASE NUMBER: <u>13PR1234567</u>
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Fill out conservatee's name and case number. Check "person."

1. At the time of service I was at least 18 years of age and not a party to this proceeding. I served copies of the Citation for Conservatorship and the Petition for Appointment of Probate Conservator (form GC-310) as follows:

2. a. Person cited (name): John Smith

b. Person served: (1) ☒ person in item 2a  
(2) ☐ other (specify name and title or relationship to the person):

c. Address (specify): Maple Street Care Facility, 456 Maple St., Sacramento CA 95814

2.a. Name of conservatee  
2.b. Check box (1) if you served the conservatee, box (2) if you served a different person, and include their information  
2.c. Address where the service took place.

3. I served the person named in item 2

a. ☒ by personally delivering the copies (1) on (date): May 10, 2014 (2) at (time): 4:22 p.m.

b. ☐ by mailing the copies to the person served, addressed as shown in item 2c, by first-class mail, postage prepaid,  
(1) on (date): (2) from (city):

(3) ☐ with two copies of the Notice and Acknowledgment of Receipt—Civil and a copy addressed to me. (Attach completed Notice and Acknowledgment of Receipt)

(4) ☐ to an address outside California with return receipt requested. (Attach completed receipt)

c. ☐ other (specify other manner of service, and the authorizing code section and order):

3. This section should be filled out with information about where and when the documents were handed to the conservatee.

4. a. Person serving (name, address, and telephone number):  
Sally Server  
457 Oak St.  
Sacramento CA 94826  
916-555-3434

4.a. This section should be filled out with the SERVER's address information  
4.b-e. Fill in additional information regarding server. If a friend does it for free, check box c. and leave the others blank.

b. ☐ Fee for service: \$

c. ☒ Not a registered California process server.

d. ☐ Exempt from registration under Business and Professions Code section 22350(b).

e. ☐ Registered California process server.  
(1) ☐ Employee or independent contractor.  
(2) Registration no. (specify):  
(3) County (specify):  
(4) Expiration (date):

5. Check box 5 so that server is declaring under penalty of perjury.

5. ☒ I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

6. ☐ I am a California resident and declare under penalty of perjury that the foregoing is true and correct.

Date: May 10, 2014

Server should date and sign after delivering the documents to the conservatee.

\_\_\_\_\_  
(SIGNATURE OF PERSON SERVING)

CITATION FOR CONSERVATORSHIP  
(Probate—Guardianships and Conservatorships)

Page 3 of 3

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Citation for Conservatorship (GC-320) (page 3)



## Petition to Renew Conservatorship

1 Carla Conservator  
123 Main St.  
2 Sacramento CA 95814  
3 916-555-1212

4 CARLA CONSERVATOR, IN PRO PER

5 **IMPORTANT: RED boxes and arrows are instructions, and are not part of your completed document. Download the templates and fill in the blanks with information fitting your case.**

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9 SUPERIOR COURT OF THE STATE OF

10 FOR THE COUNTY OF SACRAMENTO

11 LPS Conservatorship of the person of John ) Case No.: 13PR1234567  
12 Smith, a proposed conservatee )  
13 ) PETITION TO  
14 ) CONSERVATORSHIP  
15 ) (WELF & IC §§5350-5371)  
16 ) Hearing date: June 1, 2014  
17 ) Time: 8:30 a.m.  
Dep't: 129

Fill out name of conservatee and the case number (this will be the same number as on the original orders).

Fill out date, time, and department number for hearing.

In Paragraph 3, identify each doctor who has provided a declaration by name, profession (physician or licensed psychologist) and city, county, and state of residence and practice.  
The declarations should be submitted along with the petition.

Fill in "mental disorder" or "chronic alcoholism" as needed.

25 , Carla Conservator, alleges:  
26 In June 13, 2013, this Court appointed Petitioner the conservator of  
27 conservatee, John Smith. See "Exhibit A." On June 13, 2013, letters of conservatorship were  
28 issued to Petitioner. See "Exhibit B." Since that date petitioner has served as conservator of  
the person of John Smith.  
Petitioner has determined that the conservatorship is still required for conservatee, because  
conservatee is still gravely disabled as a result of mental disorder.

3. Petitioner's determination is supported by the written opinions of Dr. Mary Jones, duly  
licensed physician, residing and engaged in medical practice in the City of Citrus Heights,  
County of Sacramento, California, and Dr. Allan Parson, duly licensed clinical psychologist,



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Petition to Renew Conservatorship (page 1)





1 residing and engaged in medical practice in the City of **Sacramento**, County of **Sacramento**,  
2 California, which opinions state, in effect, that the conservatee is still gravely disabled as a  
3 result of **mental disorder**. These opinions are lodged on this date.

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Erase any rights or privileges that should not be denied. Unless things have changed, this will probably match list in the original order.

is not reappointed conservator of the conservatee, the conservatorship will terminate on **June 15, 2014**, pursuant to the provisions of Welf. & Inst. Code

5. On reestablishment of the conservatorship, the following rights and privileges enumerated in Welf. & Inst. Code § 5357 should be denied the conservatee:

The privilege of possessing a license to operate a motor vehicle;

The right to enter into a contract;

The right to vote;

The right to enter into the following types of transactions: leases for real property;

The right to enter into transactions that are in excess of \$50;

The right to refuse treatment related specifically to the conservatee's grave disability;

The right to refuse routine medical treatment that is unrelated to the proposed conservatee's grave disability;

The right to possess a firearm.

WHEREFORE, petitioner requests that:

Erase any rights or privileges that should not be denied. Unless things have changed, this will probably match list in the original order.

1. This court appoint petitioner as conservator of the person of the conservatee for a succeeding term of **one year**, specifically from **June 15, 2014** to **June 14, 2015**.

2. The conservator be granted the same powers granted to the conservator on the previous appointment by the court.

3. Conservatee be denied

The privilege of possessing a license to operate a motor vehicle;



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Petition to Renew Conservatorship (page 2)





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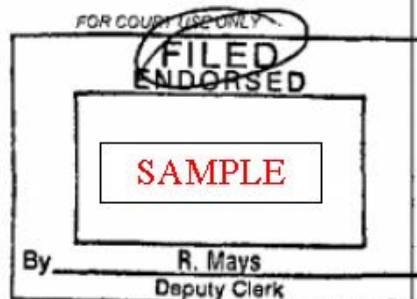
Petition to Renew Conservatorship (page 3)



1 Carla Conservator  
2 123 Main St.  
3 Sacramento CA 95814  
916-555-1212

Attach a complete copy  
of the previous order as  
Exhibit A.

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SUPERIOR COURT OF THE STATE OF CALIFORNIA  
FOR THE COUNTY OF SACRAMENTO

LPS Conservatorship of the person of John ) Case No.: 13PR1234567  
Smith, a proposed conservatee )  
ORDER GRANTING PETITION TO  
APPOINT LPS CONSERVATOR [AND  
GRANTING ADDITIONAL POWERS]  
(WELF & C §§5350-5371)  
Hearing date: June 1, 2013  
Time: 8:30 a.m.  
Dep't: 129

The petition of Carla Conservator for appointment of Carla Conservator as conservator of the person of John Smith, Department 129. Petitioner  
Carla Conservator appeared as attorney for John  
Smith, who wa e of whether he is gravely  
disabled.

The Court find en given as required by law,  
that all the fact vatee is gravely disabled as a

**Exhibits**  
**Important:** Sacramento County Superior Court requires that the Exhibits in one of your sets of copies be separated by a rigid sheet of card stock with a tab identifying the letter of the exhibit on the bottom. Exhibits for the original and other copies should be separated by a blank piece of pleading paper with their exhibit letter or number (for instance, "Exhibit A") typed or written on the bottom of the page.  
  
Note: The Sacramento County Public Law Library sells Exhibit Tab Card Stock. For more information, inquire at the circulation desk.

**EXHIBIT A**

- 1 -  
ORDER GRANTING PETITION FOR REAPPOINTMENT  
OF LPS CONSERVATOR OF THE PERSON



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Petition to Renew Conservatorship (Exhibit A)





GC-350		FOR COURT USE ONLY <b>FILED ENDORSED</b>	
ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): After recording return to: <b>CARLA CONSERVATOR</b> 123 Main St. Sacramento, CA 95826 Branch Name: Family Relations Courthouse		By <u>R. Mays</u> Deputy Clerk	
CITY AND ZIP CODE: Sacramento, CA 95826 BRANCH NAME: Family Relations Courthouse		FOR RECORDER'S USE ONLY	
CONSERVATORSHIP OF (Name): John Smith		CASE NUMBER: 13PR1234567	
<b>LETTERS OF CONSERVATORSHIP</b>			
<input checked="" type="checkbox"/> Person <input type="checkbox"/> Estate <input type="checkbox"/> Limited Conservatorship			
1. <input checked="" type="checkbox"/> (Name): Carla Conservator is the appointed conservator <input type="checkbox"/> limited conservator of the person <input type="checkbox"/> estate of (name): John Smith			
2. <input type="checkbox"/> (For conservatorship that was on December 31, 1980, a guardianship of the person or of the person of a married minor) (Name): _____ was appointed the guardian of the <input type="checkbox"/> person <input type="checkbox"/> estate by order dated (specify): _____ and is now the conservator of the <input type="checkbox"/> person <input type="checkbox"/> estate			
3. <input checked="" type="checkbox"/> Other powers have been granted or conditions imposed as specified in Attachment 3g.			
a. <input checked="" type="checkbox"/> Exclusive authority to place, remove, or restrict access to objects subject to the treatment that the conservatee objects, subject to the limitations stated in Probate Code section 2356.5(b).		b. <input type="checkbox"/> Authority to place, remove, or restrict access to objects subject to the treatment that the conservatee objects, subject to the limitations stated in Probate Code section 2356.5(b).	
c. <input type="checkbox"/> This treatment call for removal or restriction of access to objects subject to the treatment that the conservatee objects, subject to the limitations stated in Probate Code section 2356.5(b).		d. <input type="checkbox"/> Powers to be exercised under Probate Code section 2356.5(b).	
e. <input type="checkbox"/> Conditions relating to placement of dementia described in Attachment 3d (specify powers).		f. <input type="checkbox"/> Conditions relating to placement of dementia described in Attachment 3e.	
g. <input type="checkbox"/> (For limited conservatorship only) Powers of the limited conservator of the estate under Probate Code section 1830(h) are specified in Attachment 3h.		h. <input type="checkbox"/> (For limited conservatorship only) Powers of the limited conservator of the estate under Probate Code section 1830(h) are specified in Attachment 3h.	
i. <input type="checkbox"/> Other powers granted or conditions imposed are specified in Attachment 3i.		j. <input type="checkbox"/> The conservator is not authorized to take possession of money or any other property without a specific court order.	
5. Number of pages attached: <u>2</u>		WITNESS, clerk of the court, with seal of the court affixed. Date: June 1, 2013 Clerk, by <u>SAMPLE</u> , Deputy	
<b>EXHIBIT B</b>			

This form may be recorded as notice of the establishment of conservatorship of the estate as provided in Probate Code section 1826. Adopted for Mandatory Use Judicial Council of California GC-350 (Rev. January 1, 2009)

Probate Code, §§ 1824, 2350-2353 Code of Civil Procedure, § 20156 www.courtinfo.ca.gov Page 1 of 2



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Petition to Renew Conservatorship (Exhibit B)





## Proposed Order Granting Petition

1	Carla Conservator	
2	123 Main St.	
3	Sacramento CA 95814	
4	916-555-1212	
5	CARLA CONSERVATOR, IN PRO PER	
6	<b>IMPORTANT: RED</b> boxes and arrows are instructions, and are not part of your completed document. Download the templates and fill in the blanks with information fitting your case.	
7		
8		
9	SUPERIOR COURT OF THE STATE OF CALIFORNIA	
10	FOR THE COUNTY OF SACRAMENTO	
11	LPS Conservatorship of the person of John	) Case No.: 13PR1234567
12	Smith, a proposed conservatee	) [PROPOSED
13		) PETITION TO
14		) CONSERVATOR (WELF & FC §§3550-
15		) 5371)
16		) Hearing date: June 1, 2014
17		) Time: 8:30 a.m.
18		) Dep't: 129
19	The verified petition of Carla Conservator for reappointment of conservator for gravely disabled	
20	person came on regularly for hearing on June 1, 2014. Petitioner Carla Conservator appeared in pro	
21	per and _____ appeared as attorney for John Smith, who	
22	was present at the hearing and waived a jury trial on the issue of whether he is gravely disabled.	
23		
24		
25	On considering the petition, including the written declarations of two physicians or licensed	
26	psychologists, the court finds that:	
27		
28		
- 1 -		
ORDER GRANTING PETITION FOR REAPPOINTMENT		
OF LPS CONSERVATOR OF THE PERSON		

Page 25

This information is not legal advice. Your case may need additional or different actions.



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Proposed Order Granting Petition (page 1)



Erase any rights or privileges that should not be denied. Unless things have changed, this will probably match list in the original order.

hearing on the petition has been duly and regularly given as required by law;  
as set forth in the petition are true and correct;

3. The proposed conservatee is still gravely disabled as a result of **mental disorder**; and

4. The proposed conservatee should be denied the following rights and privileges:

**The privilege of possessing a license to operate a motor vehicle;**

**The right to enter into a contract;**

**The right to vote;**

**The right to enter into the following types of transactions: leases for real property;**

**The right to enter into transactions that are in excess of \$50;**

**The right to refuse treatment related specifically to the conservatee's grave disability;**

**The right to refuse routine medical treatment that is unrelated to the proposed conservatee's grave disability;**

**The right to possess a firearm.**

Erase any rights or privileges that should not be denied. Unless things have changed, this will probably match list in the original order.

ORDERED THAT:

ppointed conservator of the person of **John Smith**, effective **June 15, 2014** for a  
one-year period ending **June 14, 2015**.

2. The conservatee is denied the following rights and privileges:

**The privilege of possessing a license to operate a motor vehicle;**

**The right to enter into a contract;**

**The right to vote;**

**The right to enter into the following types of transactions: leases for real property;**

**The right to enter into transactions that are in excess of \$50;**

- 2 -

ORDER GRANTING PETITION FOR REAPPOINTMENT  
OF LPS CONSERVATOR OF THE PERSON



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Proposed Order Granting Petition (page 2)



- 1 The right to refuse treatment related specifically to the conservatee's grave disability;  
2 The right to refuse routine medical treatment that is unrelated to the proposed conservatee's  
3 grave disability;  
4 The right to possess a firearm.  
5  
6 3. **Carla Conservator**, as conservator, will have the same powers as those granted to the  
7 conservator on **her** original appointment by this court.

Leave blank for the  
judge to sign.

9 Date: **June 1, 2014**

Hon. **Matthew J. Gary**  
Judge of the Sacramento County  
Superior Court

- 3 -

ORDER GRANTING PETITION FOR REAPPOINTMENT  
OF LPS CONSERVATOR OF THE PERSON

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Proposed Order Granting Petition (page 3)



## Letters of Conservatorship

GC-350

ATTORNEY OR PARTY WITHOUT ATTORNEY (name, address, and phone number):  
After recording return to:  
CARLA CONSERVATOR  
123 Main St.  
Sacramento CA 95814

TEL NO.: 916-555-1212 FAX NO. (optional):  
E-MAIL ADDRESS (optional):  
ATTORNEY FOR (name): In Pro Per

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento

STREET ADDRESS: 3341 Power Inn Rd.  
MAILING ADDRESS: 3341 Power Inn Rd.  
CITY AND ZIP CODE: Sacramento, CA 95826  
BRANCH NAME: Family Relations Courthouse

CONSERVATORSHIP OF (name): John Smith

CASE NUMBER: 13 PR 1234567

CONSERVATEE

**LETTERS OF CONSERVATORSHIP**

☒ Person ☐ Estate ☐ Limited Conservatorship

1. ☐ (Name): Carla Conservator is ☒ conservator ☐ limited conservator of the ☒ person of (name): John Smith

2. ☐ (For conservatorship that was on December 31, 1980, a guardianship of the person of a married minor) (Name):  
was appointed the guardian of the ☐ person ☐ estate (specify):  
and is now the conservator of the ☐ estate of (name):

3. ☒ Other powers have been granted or conditions imposed as follows:

a. ☒ Exclusive authority to give consent for and to require the conservatee to receive medical treatment that the conservator in good faith based on medical advice determines to be necessary even if the conservatee objects, subject to the limitations stated in Probate Code section 2356.

(1) ☐ This treatment shall be performed by an accredited practitioner of the religion for reliance on prayer alone for healing of which the conservatee was an adherent of the conservatorship.

(2) ☐ (If court order limits duration) This medical authority terminates on (date):

b. ☒ Authority to place the conservatee in a care or nursing facility described in Probate Code section 2356.5(c).

c. ☐ Authority to authorize the administration of medications appropriate for the care and treatment of the conservatee as specified in Attachment 3f.

d. ☐ Powers to be exercised independently under Probate Code section 2590 are specified in Attachment 3d (specify powers, restrictions, conditions, and limitations).

e. ☐ Conditions relating to the care and custody of property under Probate Code section 2402 are specified in Attachment 3e.

f. ☐ Conditions relating to the care, treatment, education, and welfare of the conservatee are specified in Attachment 3f.

g. ☐ (For limited conservatorship only) Powers of the limited conservatorship are specified in Attachment 3g.

h. ☐ (For limited conservatorship only) Powers of the limited conservatorship are specified in Attachment 3h.

i. ☐ Other powers granted or conditions imposed are specified in Attachment 3i.

4. ☐ The conservator is **not** authorized to take possession of money or any other property without a specific court order.

5. Number of pages attached: 2

WITNESS, clerk of the court, with seal of the court affixed.  
Date: \_\_\_\_\_  
Clerk, by \_\_\_\_\_, Deputy

(SEAL)

This form may be recorded as notice of the establishment of a conservatorship.

Form Adopted for Mandatory Use  
Judicial Council of California  
GC-350 [Rev. July 1, 2015]

**LETTERS OF CONSERVATORSHIP**  
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 1834, 2890–2893;  
Code of Civil Procedure, § 2015.6  
www.courts.ca.gov

Page 1 of 2

375.



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Letters of Conservatorship (GC-350) (page 1)





<b>GC-350</b>	
<b>CONSERVATORSHIP OF</b> (Name): John Smith	<b>CASE NUMBER:</b> 13PR1234567
<b>CONSERVATEE</b>	

**NOTICE TO INSTITUTIONS AND FINANCIAL INSTITUTIONS**  
(Probate Code sections 2890–2893)

When these *Letters of Conservatorship* (Letters) are delivered to you as an employee or other representative of an *institution* or *financial institution* (described below) in order for the conservator of the estate (1) to take possession or control of an asset of the conservatee named above held by your institution (including changing title, withdrawing all or any portion of the asset, or transferring all or any portion of the asset) or (2) to open or change the name of an account or a safe-deposit box in your financial institution to reflect the conservatorship, you must fill out Judicial Council form GC-050 (for institutions) or GC-051 (for financial institutions). An officer authorized by your institution or financial institution must date and sign the form with the court.

Fill out conservatee's name and case number.

There is no filing fee for filing the form. You may either arrange for personal delivery of the form or mail it to the court for filing at the address given for the court on page 1 of these Letters.

The conservator should deliver a blank copy of the appropriate form to you with these Letters, but it is your institution's or financial institution's responsibility to complete the correct form, have an authorized officer sign it, and file the completed form with the court. If the correct form is not delivered with these Letters or is unavailable for any other reason, blank copies of the forms may be obtained from the court. The forms may also be accessed from the judicial branch's public Web site free of charge. The Internet address (URL) is [www.courtinfo.ca.gov/forms](http://www.courtinfo.ca.gov/forms). Select the form group *Probate—Guardianships and Conservatorships* and scroll down to form GC-050 for an institution or form GC-051 for a financial institution. The forms may be printed out as blank forms and filled in by typewriter (nonfillable form) or may be filled out online and printed out ready for signature and filing (fillable form).

An *institution* under California Probate Code section 2890(c) is an insurance company, agent, or broker; an investment company; an investment bank; a securities broker-dealer; an investment advisor; a financial planner; a financial advisor; or any other person who takes, holds, or controls an asset subject to a guardianship other than a financial institution. Institutions must file a *Notice of Taking Possession or Control of an Asset of Minor or Conservatee* (form GC-050) for an asset of the conservatee held by the institution. A single form may be filed for all affected assets held by the institution.

A *financial institution* under California Probate Code section 2892(b) is a bank, an industrial bank, or a credit union. Financial institutions must file a *Notice of Taking Possession or Control of an Asset of Minor or Conservatee* (form GC-051) for an account or safe-deposit box held by the institution. A single form may be filed for all affected accounts or safe-deposit boxes held by the institution.

Check "conservator," fill in date, fill in city where you will sign, type your name. Sign the original before making any copies.

---

**LETTERS OF CONSERVATORSHIP**  
**AFFIRMATION**

I solemnly affirm that I will perform according to law the duties of ☒ conservator ☐ limited conservator.

Executed on (date): June 1, 2014, at (place): City of Sacramento, California

Carla Conservator	
(TYPE OR PRINT NAME)	(SIGNATURE OF APPOINTED)

---

**CERTIFICATION**

I certify that this document, including any attachments, is a correct copy of the original on file in my office, and that the Letters issued to the person appointed above have not been revoked, annulled, or set aside, and are still in full force and effect.

(SEAL)

Date: \_\_\_\_\_

Leave this blank. The court clerk will date and sign this portion.

Clerk, by \_\_\_\_\_, Deputy

GC-350 (Rev. January 1, 2009)**LETTERS OF CONSERVATORSHIP**  
(Probate—Guardianships and Conservatorships)Page 2 of 2



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Letters of Conservatorship (GC-350) (page 2)



## Notice of Hearing – Conservatorship

**GC-020**

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar No., and Address) Carla Conservator 123 Main St Sacramento, CA 95814		Your name, address, and phone number. "In Pro Per" means you are representing yourself.
TELEPHONE NO.: 916-555-1212 FAX NO. (Optional): E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name): In Pro Per		
COURT NAME, ADDRESS, AND BRANCH SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 3341 Power Inn Road MAILING ADDRESS: CITY AND ZIP CODE: Sacramento, CA 95826 BRANCH NAME: Family Relations Courthouse		
<input type="checkbox"/> GUARDIANSHIP <input checked="" type="checkbox"/> CONSERVATORSHIP OF THE <input checked="" type="checkbox"/> PERSON <input type="checkbox"/> ESTATE OF (Name): John Smith <div style="text-align: right;"><input type="checkbox"/> MINOR <input checked="" type="checkbox"/> (PROPOSED) CONSERVATEE</div>		
<b>NOTICE OF HEARING—GUARDIANSHIP OR CONSERVATORSHIP</b>		CASE NUMBER: 13PR1234567

This notice is required by law.  
This notice does not require you to appear in court, but you may appear.

1. Fill out your name and list all documents that you filed in Step 3.

1. NOTICE is given that (name): Carla Conservator  
(representative capacity, if any):  
has filed (specify):  
Citation for Conservatorship (GC-320), Petition for Reappointment of LPS Conservator, Proposed Order Granting Petition for Reappointment of LPS Conservator, and Letters of Conservatorship (GC-350)
2. You may refer to documents on file in this proceeding for more information. (Some documents filed with the court are confidential. Under some circumstances you or your attorney may be able to see or receive copies in the proceeding or apply to the court.)
3. ☐ The petition includes an application for the independent exercise of powers by ☐ Probate Code section 2108 ☐ Probate Code section 2590.  
Powers requested are ☐ specified below ☐ specified in Attachment
4. A HEARING on the matter will be held as follows:
 

a. Date: June 1, 2014 Time: 8:30 am. ☐ Dept: 129 ☐ Room:  
 b. Address of court ☒ same as noted above ☐ is (specify):

4. Fill out date, time, and place of hearing.  
  
 If the hearing IS at the courthouse listed above, check the first box.  
  
 If the hearing is NOT at the address above, check the second box and type in the address.

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available upon request if at least 5 days notice is provided. Contact the clerk's office for Request for Accommodations by Persons with Disabilities and Order (form MC-410). (Civil Code section 54.8.)



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Notice of Hearing – Guardianship or Conservatorship (GC-020) (page 1)





<input type="checkbox"/> GUARDIANSHIP <input checked="" type="checkbox"/> CONSERVATORSHIP OF THE <input checked="" type="checkbox"/> PERSON <input type="checkbox"/> ESTATE		CASE NUMBER: 13PR1234567										
OF (Name): John Smith												
<input type="checkbox"/> MINOR <input checked="" type="checkbox"/> (PROPOSED) CONSERVATEE												
<b>NOTE: *</b> A copy of this Notice of Hearing—Guardianship or Conservatorship ("Notice") must be "served" on—delivered to—each person who has the right under the law to be notified of the date, time, place, and purpose of a court hearing in a guardianship or conservatorship. Copies of this Notice may be served by mail in most situations. In a guardianship, however, copies of this Notice must sometimes be personally served on certain persons; and copies of this Notice may be personally served instead of served by mail in both guardianships and conservatorships. The petitioner (the person who requested the court hearing) may not personally perform either service by mail or personal service, but must show the court that copies of this Notice have been served in a way the law allows. The petitioner does this by arranging for someone else to perform the service and complete and sign a proof of service, which the petitioner then files with the original Notice. This page contains a proof of service that may be used only to show service by mail. The person who performs the service must complete and sign a proof of personal service, and each must be attached to this Notice when it is filed with the court. You may use form GC-020(F).												
<p>* (This Note replaces the clerk's certificate of posting on prior versions of this form. If notice by posting is desired, attach a copy of form GC-020(C), Clerk's Certificate of Posting Notice of Hearing—Guardianship or Conservatorship.)</p> <p style="text-align: center;"><b>PROOF OF SERVICE BY MAIL</b></p> <p>1. I am over the age of 18 and not a party to this cause. I am a resident or employed in the county where the mailing occurred.</p> <p>2. My residence or business address is (specify): 457 Oak St. Sacramento CA 95814</p> <p>3. I served the foregoing Notice of Hearing—Guardianship or Conservatorship on each person to whom notice was mailed in an envelope addressed as shown below AND</p> <p>a. <input checked="" type="checkbox"/> depositing the sealed envelope with the United States Postal Service or other authorized mail carrier with the postage fully prepaid.</p> <p>b. <input type="checkbox"/> placing the envelope for collection and mailing on the date and at the place shown in item 4 following our ordinary business practices. I am readily familiar with this business's practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service in a sealed envelope.</p> <p>4. a. Date mailed: 5/10/2014      b. Place mailed (city, state): Sacramento</p> <p>5. <input checked="" type="checkbox"/> I served with the Notice of Hearing—Guardianship or Conservatorship a copy of the petition or other document referred to in the Notice.</p> <p>I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.</p> <p>Date: _____</p> <p>Server: Sally Server</p> <p>Server's date and sign after putting the copies in the mailbox.</p> <p>Check here to indicate other documents were served as well.</p> <p>2. This section should be filled out with the SERVER's address information</p> <p>3. This section should be filled out with information about how the documents were put into the mailbox.</p> <p>4. This section should be filled out with information about where and when the documents were put into the mailbox.</p>												
I, _____, (TYPE OR PRINT NAME OF PERSON COMPLETING THIS FORM)												
(SIGNATURE OF PERSON COMPLETING THIS FORM)												
<b>NAME AND ADDRESS OF EACH PERSON TO WHOM NOTICE WAS MAILED</b>												
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 40%;">Name of person served</th><th style="width: 60%;">Address (number, street, city, state, and zip code)</th></tr></thead><tbody><tr><td>1. Paula Parent and Peter Parent</td><td>987 Dahlia St., Sacramento CA 95814</td></tr><tr><td>2. Sylvia Si</td><td>Dr., Sacramento CA 95814</td></tr><tr><td>3. Georgia and Gareth Grandparent</td><td>321 Floribunda Rd., Sacramento CA 95814</td></tr><tr><td>4. Charles Child</td><td>701 Freesia Ave., Sacramento CA 95814</td></tr></tbody></table>			Name of person served	Address (number, street, city, state, and zip code)	1. Paula Parent and Peter Parent	987 Dahlia St., Sacramento CA 95814	2. Sylvia Si	Dr., Sacramento CA 95814	3. Georgia and Gareth Grandparent	321 Floribunda Rd., Sacramento CA 95814	4. Charles Child	701 Freesia Ave., Sacramento CA 95814
Name of person served	Address (number, street, city, state, and zip code)											
1. Paula Parent and Peter Parent	987 Dahlia St., Sacramento CA 95814											
2. Sylvia Si	Dr., Sacramento CA 95814											
3. Georgia and Gareth Grandparent	321 Floribunda Rd., Sacramento CA 95814											
4. Charles Child	701 Freesia Ave., Sacramento CA 95814											
<p>List each person to whom the documents will be mailed, and their addresses.</p> <p>If more than four people are being served, check this box and attach another sheet to list all people and addresses.</p> <p><input type="checkbox"/> Continued on an attachment. (You may use form DE-120(MA)/GC-020(MA) to serve.)</p>												



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Notice of Hearing – Guardianship or Conservatorship (GC-020) (page 2)



**GC-020(P)**

<input type="checkbox"/> GUARDIANSHIP <input checked="" type="checkbox"/> CONSERVATORSHIP OF THE <input checked="" type="checkbox"/> PERSON <input type="checkbox"/> ESTATE OF (Name): John Smith <div style="text-align: right;"><input type="checkbox"/> MINOR <input checked="" type="checkbox"/> (PROPOSED) CONSERVATEE</div>	CASE NUMBER: <b>13PR1234567</b>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------

**PROOF OF PERSONAL SERVICE OF NOTICE OF HEARING—GUARDIANSHIP OR CONSERVATORSHIP**  
*(Attach a separate completed and signed copy of this form or other proof of personal service to Notice of Hearing—Guardianship or Conservatorship for each person who is to be served.)*

1. I am over the age of 18 and not a party to this cause.

2. I served the attached Notice of Hearing—Guardianship or Conservatorship below at the address and on the date and time indicated below.

3. ☐ I served with the attached Notice of Hearing—Guardianship or Conservatorship a copy of the petition or other document referred to in the Notice.

4. ☒ I served with the attached Notice of Hearing—Guardianship or Conservatorship Letters of Conservatorship (GC-350), Petition to be Reappointed as Conservator, Declaration of Dr. Alan Parson, Declaration of Dr. Benita Cortez, Declaration of Dr. John Ne...

5. I am (check all that apply):

a. ☒ not a registered California process server.

b. ☐ a California sheriff or marshal.

c. ☐ a registered California process server.

d. ☐ an employee or independent contractor of a registered California process server.

e. ☐ exempt from registration (Bus. & Prof. Code § 22930(b)).

6. My name, address, telephone number, and, if applicable, county of registration and number, Sally Server, 457 Oak St., Sacramento, CA 95814 916-555-3434

**NAME OF EACH PERSON PERSONALLY SERVED, ADDRESS WHERE SERVED, AND DATE AND TIME SERVICE WAS MADE**

Name	Address where served (number, street, city, and state)	Date and time service made
1. John Smith	456 Maple St. Sacramento, CA 95814	Date: May 10, 2014 Time: 4:22 p.m.
2.		Date: _____ Time: _____
3.		Date: _____ Time: _____
4.		Date: _____ Time: _____

☐ List of names and addresses of persons personally served by the undersigned continued on an attachment.  
*(You may use Attachment to Notice of Hearing Proof of Personal Service, form DE-120(PA)/GC-020(PA), for this purpose.)*

**I declare** under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_

**(For California sheriff or marshal use only)**  
**I certify** that the foregoing is true and correct

Date: \_\_\_\_\_

Server should date and sign after delivering the documents to the conservatee.

(SIGNATURE)

Page 1 of 1

Form Approved for Optional Use  
Judicial Council of California  
GC-020(P) [New July 1, 2005]

**PROOF OF PERSONAL SERVICE OF NOTICE OF HEARING—  
GUARDIANSHIP OR CONSERVATORSHIP**  
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 1216, 1264,  
1460–1469, 1511, 1822  
www.courtinfo.ca.gov



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Proof of Personal Service of Notice of Hearing (GC-120(P))