Motion to Continue Trial and Mandatory Settlement Conference

Rule 3.1332(c) (http://www.courtinfo.ca.gov/cms/rules/index.cfm?title=three&linkid=rule3_1332) of the California Rules of Court (CRC) allows the court to grant a continuance before or during trial on an affirmative showing of good cause. Each request for continuance must be considered on its own merits. In Sacramento County Superior Court, these motions are heard by the Presiding Judge (currently in Department 17A), and there is a different motion form for unlimited and limited cases.

Templates and Forms

- Motion to Continue Unlimited Trial Template (https://saclaw.org/sbs-motion-to-continue-trial-unlimited-template-2-2/) , OR
- Motion to Continue Limited Trial Template (https://saclaw.org/sbs-motion-to-continue-trial-limited-template/)

Sacramento Local Rule 2.11 requires that motions to continue must include the moving party's availability as follows:

(a) If no new trial date is requested, for the 90-day period following the current trial date. (b) If a new trial date is requested, for the 60-day period following that date.

In addition, all other parties, whether or not they oppose the motion to continue the trial date, shall, within the time limits for filing an opposition, file papers showing the attorney's calendars for the time period specified above.

Good Cause for Continuance

Circumstances that may indicate good cause for a continuance include the unavailability of an essential witness (CRC 3.1332 (c)(1) (http://www.courtinfo.ca.gov/cms/rules/index.cfm?title=three&linkid=rule3_1332)); the unavailability of a party because of death, illness, or other excusable circumstances (CRC 3.1332 (c)(2) (http://www.courtinfo.ca.gov/cms/rules/index.cfm?title=three&linkid=rule3_1332)); or a significant, unanticipated change in the status of the case as a result of which the case is not ready for trial (CRC 3.1332 (c)(7) (http://www.courtinfo.ca.gov/cms/rules/index.cfm?title=three&linkid=rule3_1332)). For a more complete

list of justifications, please be sure to read CRC 3.1332 (c) (http://www.courtinfo.ca.gov/cms/rules/index.cfm?title=three&linkid=rule3_1332) in its entirety.

Motions to continue a trial are not favored by the courts because such continuances greatly interfere with the court's ability to efficiently schedule its courtrooms and substantially contribute to a court's backlog of trial dates. For this reason, it is usually best to request a continuance as early as possible after you become aware that it will be required. You should never depend on a continuance being granted, as a very real possibility exists that it may be denied, especially if there have already been several continuances in the case.

Related Step-by-Step Guide: Requesting an Ex Parte Order (https://www.saclaw.org/resource_library/ex-parte-applications-ask-the-court-for-an-order-as-quickly-as-possible/)

If you need your motion for continuance heard right away, you can ask the judge to reduce the amount of time before the hearing by filing an "ex parte application to shorten time." This guide discusses how to do that and includes samples and template.

1 Reserve a Hearing Date

This information is for Sacramento. If your case is in a different county, do not follow these instructions. Instead, call the clerk or visit the court website in your county to find the correct information.

Determine the department and time of the motion

In Sacramento, the Presiding Judge (Department 17A) hears motions to continue or advance trial in both limited and unlimited civil cases. Motions to continue will be heard on Fridays at 9:30 a.m.

The department assignments changed fairly regularly, so check the current Presiding Judge Department Information (https://www.saccourt.ca.gov/divisions/civil/presiding-judge-department-information) to make sure the information is correct.

Reserve the date for the hearing

In Sacramento's Department 17A, you must reserve a court date by calling the department at 916-874-5487.

Before you contact the department, figure out if there are any days you will *not* be available during the next couple of months. For instance, you don't want to pick a date when you know you will be out of town.

When you can't wait
If you don't have time to serve and file a motion prior to a trial date, you can file an ex parte application to reduce the length of notice required. See our guide on Requesting an Ex Parte Order. (https://www.saclaw.org/resource_library/ex-parte-applications-ask-the-court-for-an-order-as-quickly-as-possible/)

You must choose a date far enough in the future that you can both ***file*** and ***serve*** your motion on time. Scheduling it four weeks in advance generally gives a comfortable margin. It is possible the first available date will be further away than that.

Determine the legal deadline to file the motion in court

Tip: The deadline is the *last* day you can file the motion. It's recommended to file earlier if you can, to make sure it is received in plenty of time.

The last legal day to file with the court is at least sixteen *court* (business) days prior to the motion date (CCP § 1005 (http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=CCP&sectionNum=1005.)). "Court days" are Monday through Friday, excluding court holidays. To determine whether a particular filing date will meet this deadline, start counting backwards on the day before your hearing until you reach the sixteenth court day. (CCP § 12c (https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=12c.&lawCode=CCP))

For example, suppose your reservation is for Monday, June 18. You would start counting backward using the previous court day, Friday, June 15, as day one, as shown in the calendar below. Skip weekends and court holidays (there is one court holiday in this example, which is Memorial Day, May 28). The sixteenth court day before the hearing would be May 24, which

would be the last day that the motion could be filed.



Holiday Heads-Up: The California courts are closed on several holidays that you may not expect, including Lincoln's Birthday (Feb. 12); Cesar Chavez Day (March 31); Juneteenth (June 19); and Native American Day (third Friday in September).

Make a note on your calendar to file the motion by this date. Do not miss this deadline. The court will cancel the hearing and you will have to start over.

Determine the legal deadline to serve the motion on the other parties or their attorneys

You must have all other attorneys (or self-represented parties) served with a copy of the motion. There is a strict deadline to do this (earlier is always fine).

Personal service: 16 ***court*** days before the hearing, the same as the minimum filing deadline. The server can fill out Proof of Personal Service—Civil (POS-020

(https://www.courts.ca.gov/documents/pos020.pdf)).

Service by mail: 16 court days before hearing PLUS five ***calendar*** days before the hearing (more if the mailing address is outside California). (CCP § 1005 (http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=CCP&sectionNum=1005.)). The server can fill out Proof of Service by First-Class Mail—Civil. (https://www.courts.ca.gov/documents/pos030.pdf)

"Calendar days" include weekends and holidays, but if the final day lands on a weekend or holiday, it is pushed back to the previous court day.

Make a note on your calendar to have the motion served by mail before the deadline. If you miss the mail deadline, you can still have the motion served by personal service up until 16 court days before the hearing. If you miss that deadline, you will have to cancel your court date and start over.

2 Prepare the Motion

There is no pre-printed form for this motion. You will need to customize a motion on "pleading paper." Instructions and a sample motion are at the end of this guide.

The motions for unlimited cases and limited cases are different. We have included a template for each type of case. Only use the one that fits your circumstances.

Parts of a Motion

A request to continue trial is made through a **motion**. A motion is a request made in a case asking the court to issue an order of some sort.

A written motion consists of four parts (the first two are usually combined):

- Notice of Motion and Motion;
- Points and Authorities; and
- Declaration with evidence

The Notice of Motion lets the opposing party know when and where the motion is scheduled to be heard, while the Motion lets the court and the opposing party know what is being requested. The

Points and Authorities explains to the court and the opposing party the legal basis of the motion, while the Declaration provides evidence, sworn under penalty of perjury (https://www.saclaw.org/glossary/perjury/) , supporting the motion.

The parts can be filed as separate documents or combined into one document, as in our template motion.

Modify the Template Motion

You will need to modify the sample text in the gray boxes to fit the specific facts of your case and attach any evidence to your declaration as an exhibit. More information about how to customize the motion is included on the sample at the end of this guide.

At the end of this guide is a sample completed motion with instructions. It was completed by a hypothetical "Doug Defendant," who is asking to continue his trial so he has the opportunity to find a new attorney. This can guide you in customizing your own motion.

NOTE 1: If you need to continue doing discovery, include the requests on page 1 and 4 for an order that discovery remain open until 30 days before the new trial date. Unless you specifically request this, discovery will be cut off 30 days before the **original** trial date. If you do not want discovery to remain open, delete those requests.

NOTE 2: The last paragraph of the Notice of Motion and Motion must contain the exact text of the Tentative Ruling information, which is taken from Local Court Rule 1.05. It changes from time to time so verify you are using the most recent version at the Sacramento court's Presiding Judge Department Information (https://www.saccourt.ca.gov/divisions/civil/presiding-judge-department-information) page.

3 Copy and Assemble Your Documents

Make enough copies of your Motion for each party in your case. One of these copies is to be served on each other party's attorney (or the other party, if they do not have an attorney); the original is to be filed with the court. Staple each of the copies, but leave the original unstapled so the court can scan it.

Attaching Exhibits

Attach any documents you want to rely on, such as plane tickets, a doctor's note confirming date of surgery, or other evidence of the reason you need a continuance.

For each exhibit attached to your motion, you must place a page in front of the exhibit identifying it as Exhibit A, B, and so forth in alphabetical order.

4 Have the Motion Served and Attach the Proof of Service to Remaining Copies

Your motion must be served by a person over the age of 18 who is not a party to the case. Your server must complete a proof of service form, either *Proof of Service by First Class Mail* (POS-030) (http://www.courts.ca.gov/documents/pos030.pdf) or *Proof of Personal Service* (POS-020) (http://www.courts.ca.gov/documents/pos020.pdf). For more information on these Proofs of Service, see our guides for Serving Documents by Mail (https://www.saclaw.org/resource_library/serving-documents-by-mail/) and Service by Personal Delivery (https://www.saclaw.org/resource_library/personal-service/).

The proof of service form should be completely filled out, but not signed. **Make a copy of the unsigned proof of service before proceeding and staple after the last page of the copy you will serve.** It is not necessary to copy the instruction page.

The server must then personally deliver or mail the service copy on the other parties' attorneys (or the other parties, if they do not have attorneys).

The server then signs the Proof of Service form, and gives the signed Proof of Service to you.

Make a copy of the signed proof of service to for you to keep. Attach the signed original to the original motion packet, and the copies to the copy packets, after the last page.

5 File Your Motion in the Filing Room or Drop Box at 500 G St.

Motions heard in the Presiding Judge's Department are filed or may be submitted by mail.

As of April 13, 2026, all civil moving papers, oppositions, and replies can be e-Filed, mailed to the Tani G. Cantil-Sakauye Courthouse, 500 G St., 2nd Fl., Sacramento, CA 95814, or filed in person.

Your options are:

Use the court's efiling system. This system is optional for self-represented litigants. Fees will be paid to the electronic filing service provider, which forwards them to the court.

Wait in line to file with the clerk in the Filing Room (second floor).

Drop your paperwork and payment in the dropbox on the second floor. Payment **must** be by check or money order. Your papers will be marked as filed on the day you place them in the box if they arrive before 5 p.m.

Mail your paperwork and payment to: to the Tani G. Cantil-Sakauye Courthouse, 500 G St., 2nd Fl., Sacramento, CA 95814. Payment **must** be by check or money order. Your papers must **arrive** by the due date; the postmark will be ignored.

Filing Fee: There is a $60 fee to file a motion. It must be paid by cash or money order if filing in the dropbox; the windows take credit cards as well.

Fee Waiver: If you are receiving government benefits such as Medi-Cal or are otherwise qualified because of low income, and haven't yet applied for a fee waiver, fill out the fee waiver request forms and turn them in with the motion instead of a fee payment. For more information, see our Step-by-Step guide on Fee Waivers (https://www.saclaw.org/resource_library/fee-waiver/) .

6 Opposition Papers and Your Optional Reply Papers

If any opposing counsel or self-represented party opposes your motion, he or she may serve and file an opposition at least **nine court days** prior to your motion. No fee is required to file an opposition. The opposition contains a memorandum of points and authorities and usually a declaration, but does not need the notice of motion or motion. Be sure to check your mail, and read any documents you receive carefully.

If the other attorney or party opposes your motion, you may choose to serve and file a reply to the opposition at least **five court days** prior to the motion. CCP § 1005 (http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=CCP&sectionNum=1005.) . It must be served by overnight mail to reach the opposing party no more than one day after it is filed.

The reply is optional and is usually used to address new issues your opponent raised in the opposition. No fee is required to file a reply. See the our guide on Writing, Scheduling, and Opposing Motions (https://www.saclaw.org/resource_library/motions-in-civil-cases/) for more information.

7 Review the Tentative Ruling and Notify Court and Opponent if You Wish to Appear

Pursuant to Local Rule 1.06 (https://www.saccourt.ca.gov/general-information/local-rules-standing-orders), as modified for the Presiding Judge's department, the judge will read your documents and will post a tentative ruling on the motion by 2:00 p.m. two court days **before the hearing**. (If you are not filing in Sacramento, check with your county court for their rules on tentative rulings. Most counties use a similar system.)

Parties may access the tentative ruling on the court's public portal (https://www.saccourt.ca.gov/online-services/case-search) or by telephoning 916-874-5487. The tentative ruling shall become the ruling of the court, unless a party desiring to be heard so advises the department clerk at the 916-874-5487 no later than 12:00 p.m. (noon) on the court day preceding the hearing of their intent to appear at the hearing, and further advises the clerk that such party has notified the other side of its intention to appear. For more information, see the Presiding Judge Department Information (https://www.saccourt.ca.gov/divisions/civil/presiding-judge-department-information) page on the Sacramento County Superior Court's website.

Closely review the tentative ruling. Since you are asking the court for to set aside the default, you are looking for your motion to be "GRANTED." If the court does not grant your request, your motion will be "DENIED." Even if your request is granted, be sure to read the tentative ruling very carefully, since it will likely contain other important information such as if and when you need to serve and file your proposed Answer (or other response).

If you are happy with the tentative ruling: you do not need to do anything. You won't have to go to court unless ordered to appear in the tentative ruling or unless the other side calls you and the court no later than 12:00 p.m. (noon) the court day before the hearing. If that happens, you should go to the court hearing and be prepared to argue why your motion should be granted.

If you are not happy with the tentative ruling: You can present arguments in front of the judge. To do so, notify the other party that you plan to appear, and then call the the department clerk at 916-874-5487 no later than 12:00 p.m. (noon) the court day before the hearing. Leave a

message confirming that you plan to appear and that you have notified the other party.

8 Attend the Hearing, if Needed

If neither party calls the court and opposing party to request oral argument, the court will simply make the tentative ruling the order of the court.

If you or the other party request oral argument, you can attend in person, by telephone, or by video using the Zoom app. Instructions are available on the Presiding Judge Department Information, under "Alternatives to Appearing at a Hearing" (https://www.saccourt.ca.gov/divisions/civil/presiding-judge-department-information) page.

Arrive, call, or log onto Zoom early. There will probably be other cases scheduled at the same time. Go into the courtroom or Zoom waiting room and check in with the bailiff or clerk.

When your name is called, be ready to speak and to answer any questions the judge has. You will only have a few minutes. After both sides speak, the judge may make a decision right away, or may "take it under consideration" and mail out the decision in a few days.

For more information

At the Law Library:

California Forms of Pleading and Practice KFC 1010 .A65 C3 (Ready Ref)
Vol. 13, Chap. 136, "Continuances."
Electronic Access: On the Law Library's computers, using *LexisAdvance.*

California Law and Motion Model Forms KFC 1012 .A65 P37
Chap. 33, "Sample Motion to Continue Trial."

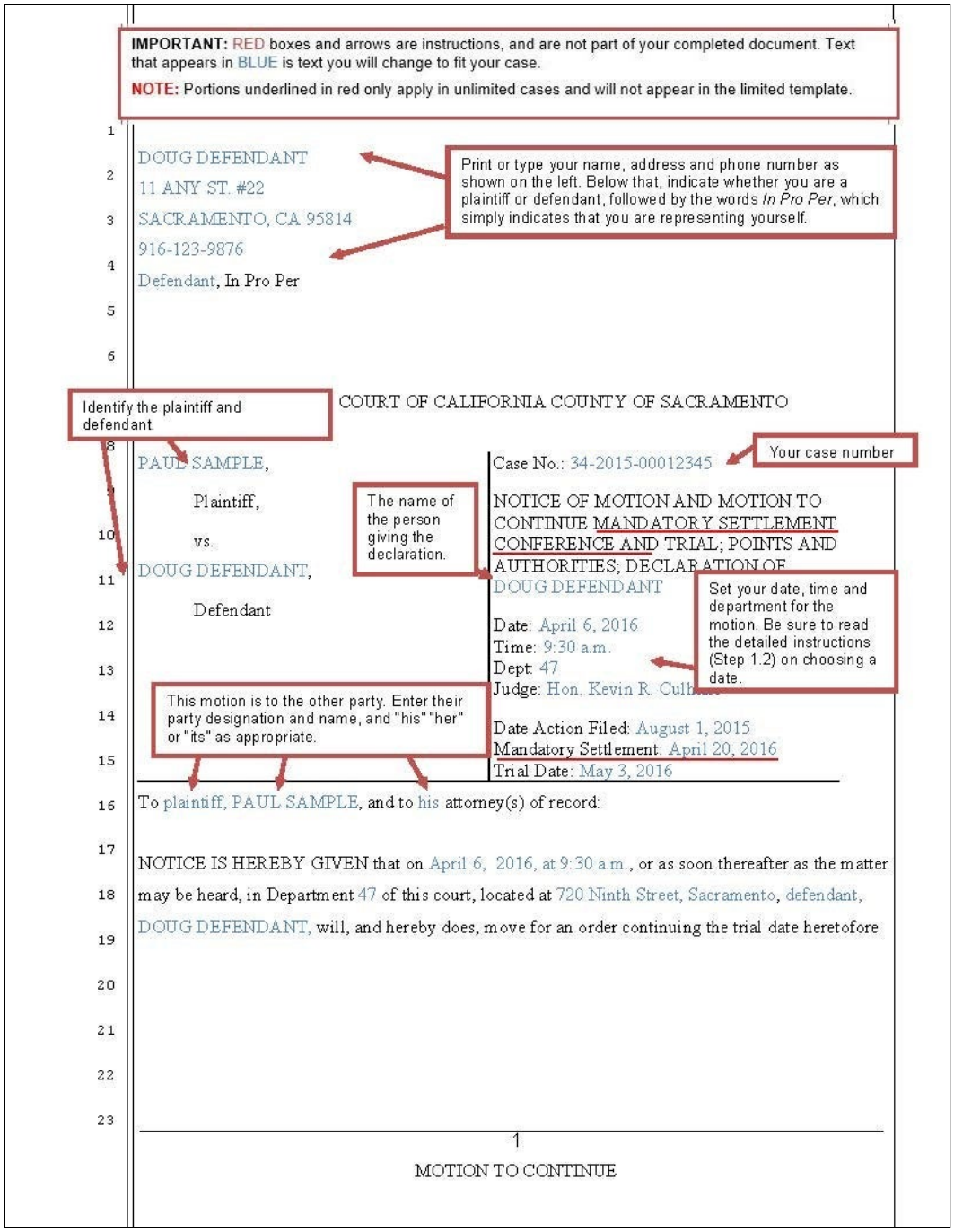
California Points and Authorities KFC 1010 .B4 (Ready Ref)
Vol. 4, Chap. 48, "Continuance of Proceedings."
Electronic Access: On the Law Library's computers, using *LexisAdvance.*

California Practice Guide: Civil Procedure Before Trial KFC 995. W45
Chap. 9(I)-B, "Preparing and Filing Motions."

California Pretrial Practice and Forms KFC 1020 .A65 K86
Chap. 14, “Motion Practice,” particularly sec. IX, “Motions to Continue Trial Date.”

Samples

Motion



IMPORTANT: RED boxes and arrows are instructions, and are not part of your completed document. Text that appears in BLUE is text you will change to fit your case.

NOTE: Portions underlined in red only apply in unlimited cases and will not appear in the limited template.

DOUG DEFENDANT
11 ANY ST. #22
SACRAMENTO, CA 95814
916-123-9876
Defendant, In Pro Per

Print or type your name, address and phone number as shown on the left. Below that, indicate whether you are a plaintiff or defendant, followed by the words *In Pro Per*, which simply indicates that you are representing yourself.

Identify the plaintiff and defendant.

COURT OF CALIFORNIA COUNTY OF SACRAMENTO

PAUL SAMPLE,
Plaintiff,
vs.
DOUG DEFENDANT,
Defendant

Case No.: 34-2015-00012345

Your case number

The name of the person giving the declaration.

NOTICE OF MOTION AND MOTION TO CONTINUE MANDATORY SETTLEMENT CONFERENCE AND TRIAL; POINTS AND AUTHORITIES; DECLARATION OF DOUG DEFENDANT

Date: April 6, 2016
Time: 9:30 a.m.
Dept: 47
Judge: Hon. Kevin R. Culh...

Set your date, time and department for the motion. Be sure to read the detailed instructions (Step 1.2) on choosing a date.

This motion is to the other party. Enter their party designation and name, and "his" "her" or "its" as appropriate.

Date Action Filed: August 1, 2015
Mandatory Settlement: April 20, 2016
Trial Date: May 3, 2016

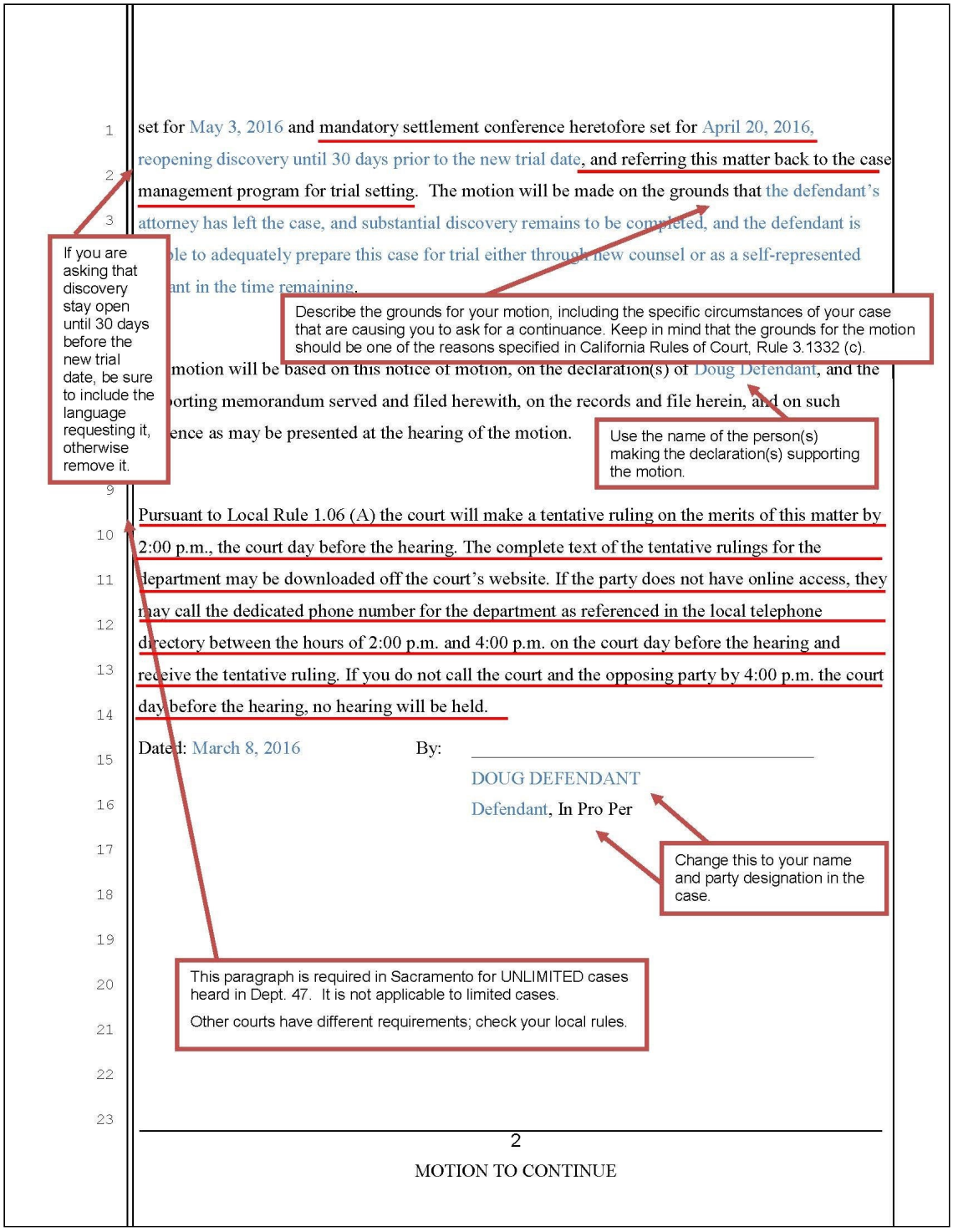
To plaintiff, PAUL SAMPLE, and to his attorney(s) of record:

NOTICE IS HEREBY GIVEN that on April 6, 2016, at 9:30 a.m., or as soon thereafter as the matter may be heard, in Department 47 of this court, located at 720 Ninth Street, Sacramento, defendant, DOUG DEFENDANT, will, and hereby does, move for an order continuing the trial date heretofore

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MOTION TO CONTINUE

Motion to Continue Trial (Page 1 of 6)



set for May 3, 2016 and mandatory settlement conference heretofore set for April 20, 2016, reopening discovery until 30 days prior to the new trial date, and referring this matter back to the case management program for trial setting. The motion will be made on the grounds that the defendant's attorney has left the case, and substantial discovery remains to be completed, and the defendant is ble to adequately prepare this case for trial either through new counsel or as a self-represented ant in the time remaining.

motion will be based on this notice of motion, on the declaration(s) of Doug Defendant, and the orting memorandum served and filed herewith, on the records and file herein, and on such ence as may be presented at the hearing of the motion.

Pursuant to Local Rule 1.06 (A) the court will make a tentative ruling on the merits of this matter by 2:00 p.m., the court day before the hearing. The complete text of the tentative rulings for the department may be downloaded off the court's website. If the party does not have online access, they may call the dedicated phone number for the department as referenced in the local telephone directory between the hours of 2:00 p.m. and 4:00 p.m. on the court day before the hearing and receive the tentative ruling. If you do not call the court and the opposing party by 4:00 p.m. the court day before the hearing, no hearing will be held.

Dated: March 8, 2016 By: _____

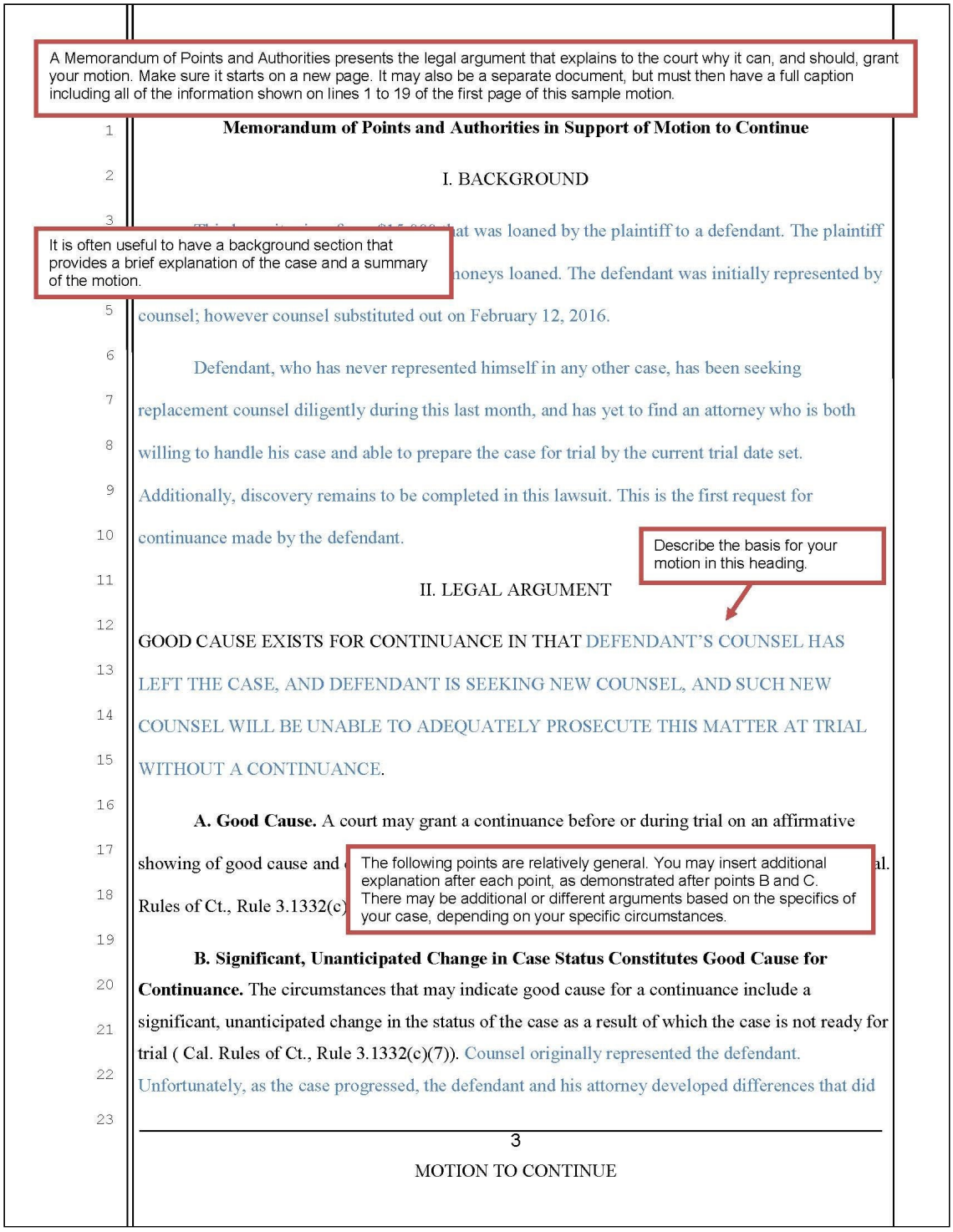
DOUG DEFENDANT

Defendant, In Pro Per

2

MOTION TO CONTINUE

Motion to Continue Trial (page 2 of 6)



A Memorandum of Points and Authorities presents the legal argument that explains to the court why it can, and should, grant your motion. Make sure it starts on a new page. It may also be a separate document, but must then have a full caption including all of the information shown on lines 1 to 19 of the first page of this sample motion.

Memorandum of Points and Authorities in Support of Motion to Continue

I. BACKGROUND

It is often useful to have a background section that provides a brief explanation of the case and a summary of the motion.

at was loaned by the plaintiff to a defendant. The plaintiff

honeys loaned. The defendant was initially represented by counsel; however counsel substituted out on February 12, 2016.

Defendant, who has never represented himself in any other case, has been seeking replacement counsel diligently during this last month, and has yet to find an attorney who is both willing to handle his case and able to prepare the case for trial by the current trial date set. Additionally, discovery remains to be completed in this lawsuit. This is the first request for continuance made by the defendant.

Describe the basis for your motion in this heading.

II. LEGAL ARGUMENT

GOOD CAUSE EXISTS FOR CONTINUANCE IN THAT DEFENDANT'S COUNSEL HAS LEFT THE CASE, AND DEFENDANT IS SEEKING NEW COUNSEL, AND SUCH NEW COUNSEL WILL BE UNABLE TO ADEQUATELY PROSECUTE THIS MATTER AT TRIAL WITHOUT A CONTINUANCE.

A. Good Cause. A court may grant a continuance before or during trial on an affirmative showing of good cause and

al.

Rules of Ct., Rule 3.1332(c)

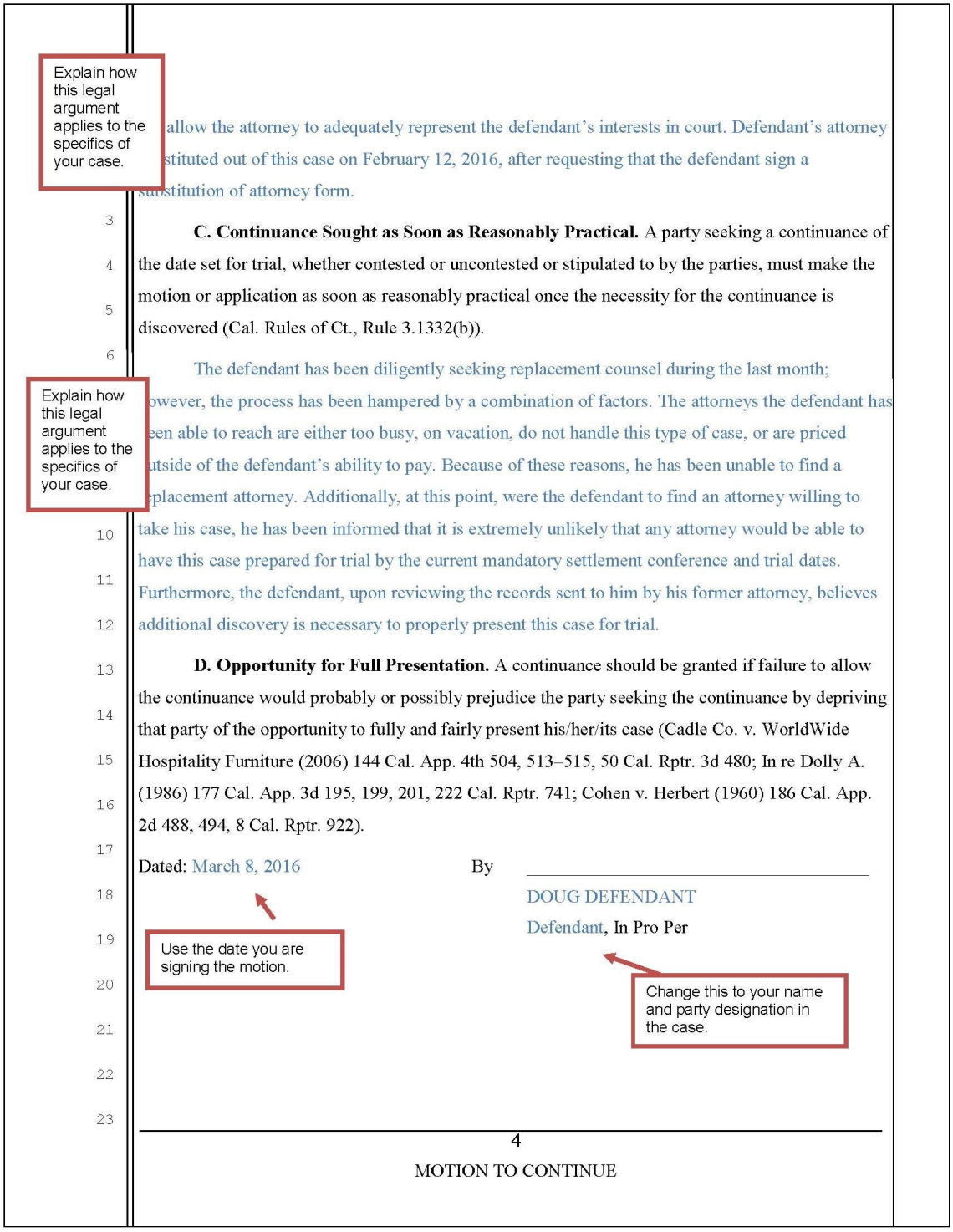
The following points are relatively general. You may insert additional explanation after each point, as demonstrated after points B and C. There may be additional or different arguments based on the specifics of your case, depending on your specific circumstances.

B. Significant, Unanticipated Change in Case Status Constitutes Good Cause for Continuance. The circumstances that may indicate good cause for a continuance include a significant, unanticipated change in the status of the case as a result of which the case is not ready for trial (Cal. Rules of Ct., Rule 3.1332(c)(7)). Counsel originally represented the defendant. Unfortunately, as the case progressed, the defendant and his attorney developed differences that did

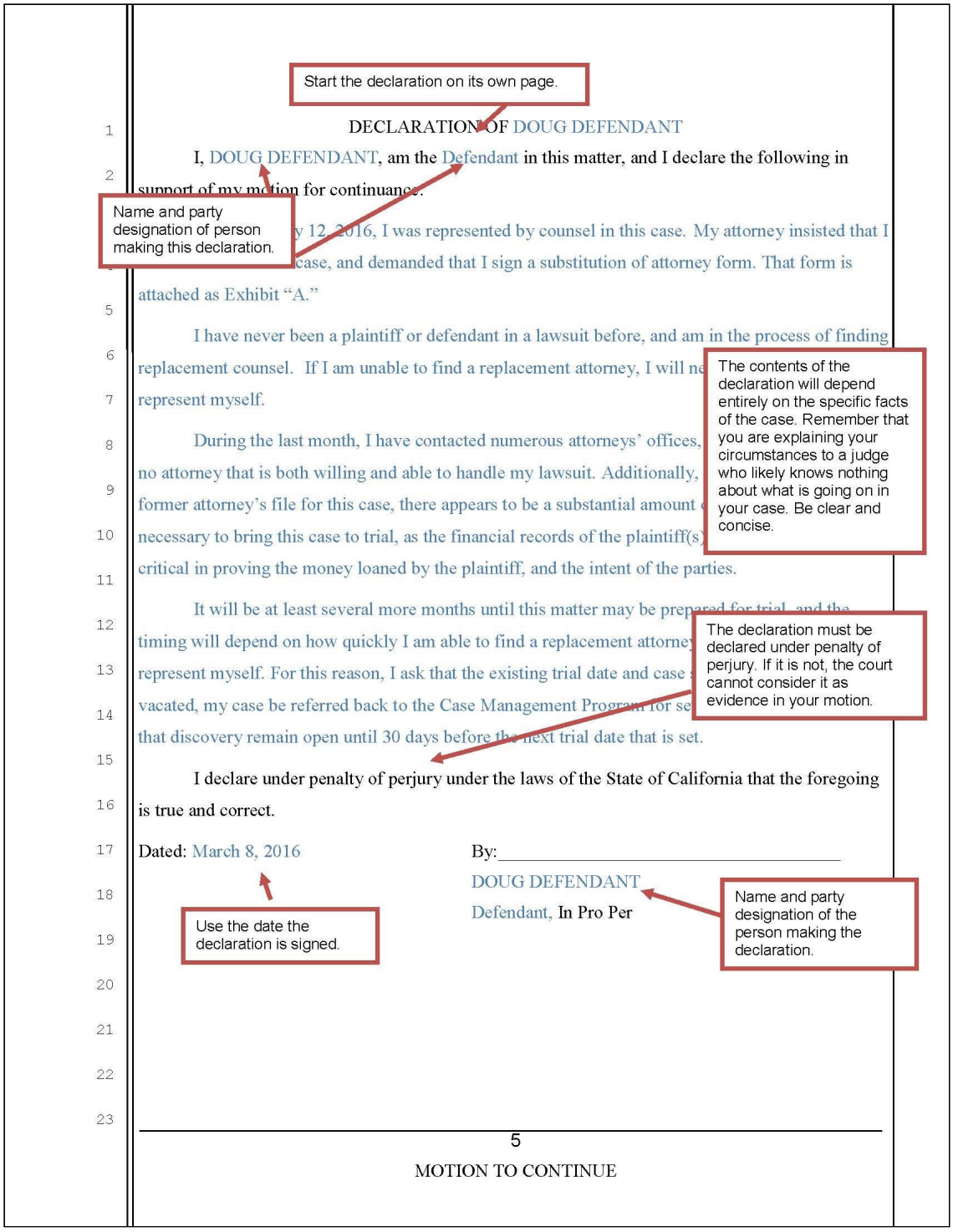
3

MOTION TO CONTINUE

Motion to Continue Trial (page 3 of 6)



Motion to Continue Trial (page 4 of 6)



Motion to Continue Trial (page 5 of 6)

MC–050

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):
Allen Attorney
987 Oak Lane
Sacramento, CA 95814

TELEPHONE NO.: 916-555-9876 FAX NO. (Optional):
E-MAIL ADDRESS (Optional):
ATTORNEY FOR (Name): Doug Defendant

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento
STREET ADDRESS: 720 9th St.
MAILING ADDRESS:
CITY AND ZIP CODE: Sacramento, CA 95814
BRANCH NAME: Gordon D. Schaber Courthouse

CASE NAME:
Plaintiff v. Defendant

SUBSTITUTION OF ATTORNEY—CIVIL
(Without Court Order)

CASE NUMBER:
34-2015-00012345

THE COURT AND ALL PARTIES ARE NOTIFIED THAT (name): Doug Defendant makes the following substitution:

1. **Former legal representative** ☐ Party represented self ☑ Attorney (name): Allen Attorney
2. **New legal representative** ☑ Party is representing self* ☐ Attorney
   a. Name: b. State Bar No. (if applicable):
   c. Address (number, street, city, ZIP, and law firm name, if applicable):
   11 Any St. #22, Sacramento CA 95814
   d. Telephone No. (include area code): 916-123-9876
3. The party making this substitution is a ☐ plaintiff ☑ defendant ☐ petitioner ☐ respondent ☐ other (specify):

*NOTICE TO PARTIES APPLYING TO REPRESENT THEMSELVES

- Guardian
- Conservator
- Trustee
- Personal Representative
- Probate fiduciary
- Corporation
- Guardian ad litem
- Unincorporated association

If you are applying as one of the parties on this list, you may NOT act as your own attorney in most cases. Use this form to substitute one attorney for another attorney. SEEK LEGAL ADVICE BEFORE APPLYING TO REPRESENT YOURSELF.

NOTICE TO PARTIES WITHOUT ATTORNEYS
A party representing himself or herself may wish to seek legal assistance. Failure to take timely and appropriate action in this case may result in serious legal consequences.

4. I consent to this substitution.
   Date: Feb. 11, 2016
   Doug Defendant
   (TYPE OR PRINT NAME) ▶ (SIGNATURE OF PARTY)

5. ☑ I consent to this substitution.
   Date: Feb. 10, 2016
   Allen Attorney
   (TYPE OR PRINT NAME) ▶ (SIGNATURE OF FORMER ATTORNEY)

6. ☐ I consent to this substitution.
   Date:
   (TYPE OR PRINT NAME) ▶ (SIGNATURE OF NEW ATTORNEY)

(See reverse for proof of service by mail)

Page 1 of 2

Form Adopted For Mandatory Use
Judicial Council of California
MC-050 [Rev. January 1, 2009]

SUBSTITUTION OF ATTORNEY—CIVIL
(Without Court Order)

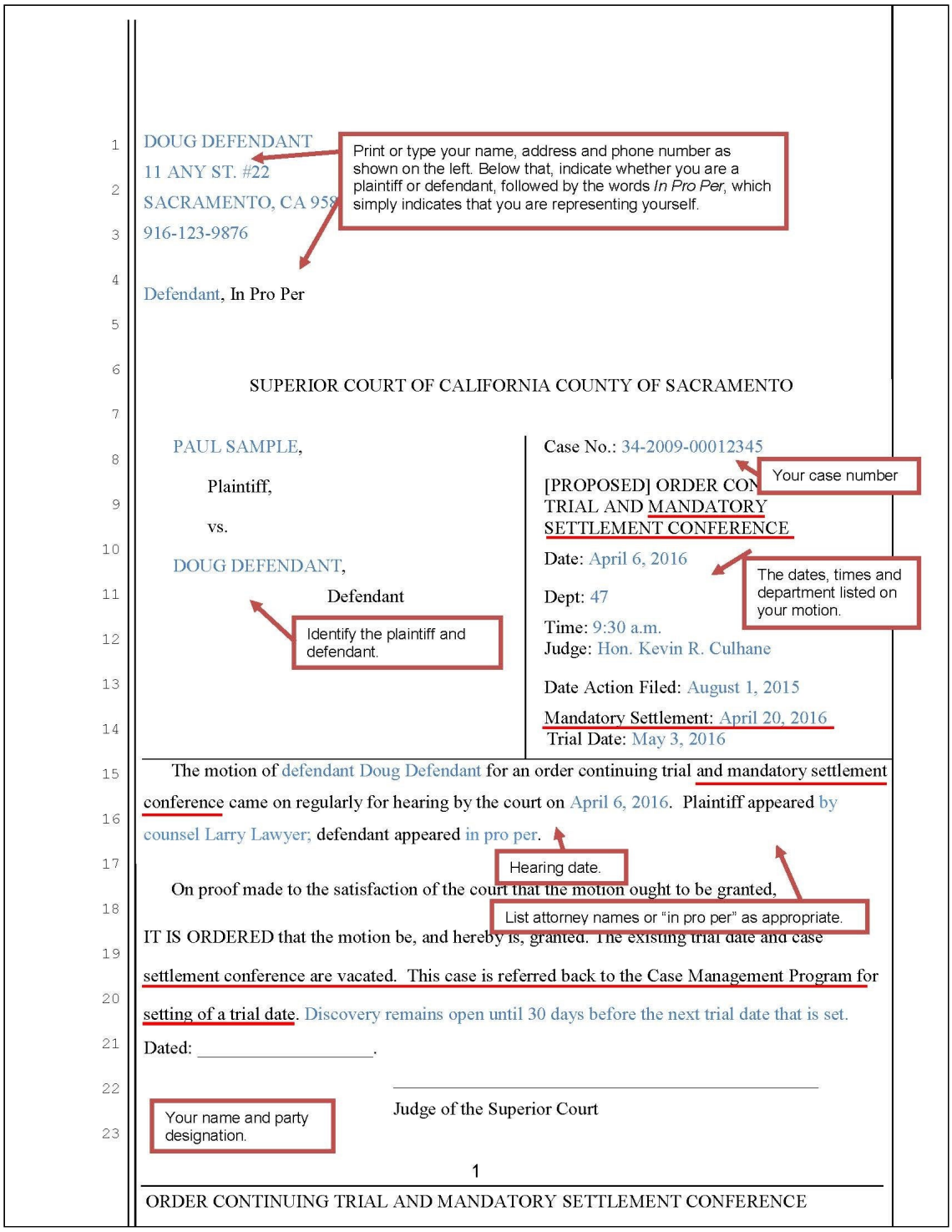
Code of Civil Procedure, §§ 284(1), 285;
Cal. Rules of Court, rule 3.1362
www.courtinfo.ca.gov

Exhibit A

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Motion to Continue Trial (page 6 of 6)

Proposed Order



DOUG DEFENDANT
11 ANY ST. #22
SACRAMENTO, CA 958
916-123-9876

Print or type your name, address and phone number as shown on the left. Below that, indicate whether you are a plaintiff or defendant, followed by the words *In Pro Per*, which simply indicates that you are representing yourself.

Defendant, In Pro Per

SUPERIOR COURT OF CALIFORNIA COUNTY OF SACRAMENTO

PAUL SAMPLE,

Plaintiff,

vs.

DOUG DEFENDANT,

Defendant

Identify the plaintiff and defendant.

Case No.: 34-2009-00012345

Your case number

[PROPOSED] ORDER CON
TRIAL AND MANDATORY
SETTLEMENT CONFERENCE

Date: April 6, 2016
Dept: 47
Time: 9:30 a.m.
Judge: Hon. Kevin R. Culhane

The dates, times and department listed on your motion.

Date Action Filed: August 1, 2015
Mandatory Settlement: April 20, 2016
Trial Date: May 3, 2016

The motion of defendant Doug Defendant for an order continuing trial and mandatory settlement conference came on regularly for hearing by the court on April 6, 2016. Plaintiff appeared by counsel Larry Lawyer; defendant appeared in pro per.

Hearing date.

List attorney names or "in pro per" as appropriate.

On proof made to the satisfaction of the court that the motion ought to be granted,

IT IS ORDERED that the motion be, and hereby is, granted. The existing trial date and case settlement conference are vacated. This case is referred back to the Case Management Program for setting of a trial date. Discovery remains open until 30 days before the next trial date that is set.

Dated: _____.

_____
Judge of the Superior Court

Your name and party designation.

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ORDER CONTINUING TRIAL AND MANDATORY SETTLEMENT CONFERENCE

Proposed Order Continuing Trial (page 1 of 1)

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