

Samples

1 PAUL SAMPLE
2 123 ANYSTREET
3 SACRAMENTO, CA. 95814
4 916-555-1234
5 Defendant, In Pro Per

6
7 SUPERIOR COURT OF CALIFORNIA
8 COUNTY OF SACRAMENTO

9
10 ACME, INC.)
11 Plaintiff(s))
12 vs.)
13 PAUL SAMPLE)
14 Defendant(s))

15 PROPOUNDING PARTY: ACME, INC.
16 RESPONDING PARTY: PAUL SAMPLE
17 SET NUMBER: ONE (1)

18 RESPONDING PARTY hereby answers PROPOUNDING PARTY's
19 Request for Production:

20 RESPONSE TO REQUEST FOR PRODUCTION 1:
21 The production demanded in Request No. 1 will be allowed in whole. The
22 documents requested are in possession of the Defendant and will be included in
23 this production.

24
25 RESPONSE TO REQUEST FOR PRODUCTION 2:
26 The responding party is unable to comply with Request No. 2 because no such
27 documents exist. A diligent search and a reasonable inquiry have been made in an
28 effort to comply with this demand.

Responses to Request for Production - 1

Case No.: 34-2010-00099999

DEFENDANT PAUL SAMPLE'S
RESPONSES TO PLAINTIFF ACME, INC'S
REQUEST FOR PRODUCTION
SET ONE

The numbering and order of your responses must match the requests.

Use this language if the request will be allowed in whole. This means that you are in possession of the requested documents or things, and will produce them in the manner indicated in the request.

Use this language if you are unable to comply with the request because the requested document or thing does not exist. You must make a "diligent search and reasonable inquiry" into finding the requested items, and include this language in your response.

Responding party's name, address and telephone number. "In Pro Per" means you are representing yourself.

Party names and designations.

Case number

Set number. This number must match the number shown on the requests.

Names of the propounding (asking) and responding parties, and the set number. This number must match the number shown on the requests.

Response to Request for Production (page 1)



1
2
3 **RESPONSE TO REQUEST FOR PRODUCTION 3:**
4 The responding party is unable to comply with Request No. 3 because the
5 documents requested were lost in a fire on May 2, 2008. The documents that were
6 lost consisted of monthly bank statements from Bank Co. for the account alleged in
7 the Complaint during the entire period requested. A diligent search and reasonable
8 inquiry have been made in an effort to comply with this demand.
9
10 **RESPONSE TO REQUEST FOR PRODUCTION 4:**
11 The responding party will produce the documents in his possession and control,
12 however cannot fully comply with Request No. 4 because some documents are
13 no longer in the possession and control of the responding party. The original of
14 these documents were given to Henry Example, at 11224 Elm Street, Sacramento
15 California. No telephone number is presently known for him. These documents
16 included a contract for the sale of a 1966 Chevrolet Impala dated on or around
17 May 1, 2000, and signed by Paul Sample and Henry Example. The original of
18 this contract was in the possession of Henry Example, and a duplicate was in the
19 possession of the responding party. The duplicate was lost in a fire on May 2, 2008.
20 A diligent search and a reasonable inquiry have been made in an effort to comply
21 with this demand.
22
23 I declare under penalty of perjury under the laws of the State of California that the
24 foregoing is true and correct.
25
26 Dated: _____ Paul Sample, Defendant in Pro Per
27
28

Responses to Request for Production- 2

Use this language if you are unable to comply because the requested items no longer exist, or are no longer in your possession. You must make a "diligent search and reasonable inquiry" into finding the requested items and include this language in your response. You must also describe what the items were, and explain what happened to them.

Use this language if you will produce some, but not all, of the requested items, because some of the items requested no longer exist, or are no longer in your possession. You must make a "diligent search and reasonable inquiry" into finding the requested items, and include this language in your response. You must also describe which items will not be produced, and why they cannot be produced.

This verification is required if your responses include any factual assertions.