



# Samples

**ATTOYNEY (OR) WITHOUT ATTORNEY (Name, case bar number, and address)**  
**Jane Sample**  
 123 ABC Street  
 Sacramento, CA 95835  
 TELEPHONE NO. 916.555.5555 (FAX) NEI

**ATTOYNEY (OR) (Name)**  
**In Pro Per**

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO**  
 Street Address: 3341 Power Inn Road  
 Mailing Address: 3341 Power Inn Road  
 City and Zip Code: Sacramento, CA 95626  
 BRANCH NAME: WM RIDGEWAY FAMILY RELATIONS COURTHOUSE

GUARDIANSHIP  CONSERVATORSHIP  ESTATE OF:  
 (NAME): **Vicente Ramirez, Minor**

Case Number: **34-2015-00555555**  
 Hearing Date:

**DECLARATION OF DILIGENT SEARCH AND REQUEST TO DISPENSE WITH NOTICE**

Name of the person I need to give notice to: **Jorge Ramirez**  
 The last known address for this person is: **Sacramento, CA**  
 The approximate date when the person named above was last known to reside there was: **May 5, 2015**

Guardianship only: The relationship between this person and the child(ren) in this case is: **Biological Father**  
 Conservatorship only: The relationship between this person and the conservatee is:  
 Estates only: The relationship between this person and the decedent is:

My attempts to locate include the following:  
 I contacted the following relatives of the person named above:  
**Maria Ramirez (Mother)** **1234 Tree Avenue, Sacramento, CA 95835**  
 (916) 333-3333  
 Address and Telephone Number

Name and Relationship to Person Named Above  
 Address and Telephone Number

Results of interview and additional information received:  
**Maria Ramirez has not had any contact with her son, Jorge Ramirez since May of 2015. His whereabouts are unknown at this time. She suggested that I might contact his friend, Alejandro**

I contacted the following friends and acquaintances of the person named above:  
**Alejandro Benigno (Friend)** **4321 Fruit Street, Sacramento, CA 95835**  
 (916) 222-2222  
 Address and Telephone Number

Name and Relationship to Person Named Above  
 Address and Telephone Number

Results of interview and additional information received:  
**Alejandro has not seen Jorge since he lived in Sacramento in May of 2015. He said at that time, Jorge was having some problems with drugs, and was evicted from his home. He thinks Jorge is homeless.**

I contacted the following employers of the person named above:  
**Sue Manager** **Jack in the Box 1212 Tace Blvd,** **4/1/2015**  
 Sacramento, CA 95822 (916) 888-88  
 Address and Telephone Number  
 Date of Employment

Name and Title  
 Business Name, Address and Telephone Number  
 Date of Employment

**DECLARATION OF DILIGENT SEARCH AND REQUEST TO DISPENSE WITH NOTICE** Page 1 of 2  
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<https://www.saccourt.ca.gov/forms/docs/pr-010.pdf>

Declaration of Diligent Search and Request to Dispense With Notice (Local Form PR/E&A?LP&A?010) (page 1)



Case Name: Vicente Ramirez, Minor Case Number: 34-2015-005555

Results of interview and additional information received:  
Sue Manager stated that Jorge Ramirez was no longer an employee at Jack in the Box since April of 2015 and does not know his whereabouts.

4. I reviewed the city telephone directories of Sacramento, CA and contacted directory assistance on 11/3/2015

Results/Additional information received:  
13 listings for Jorge Ramirez in the Sacramento area. I called each. Four numbers were answered and the remaining nine numbers were not the Jorge Ramirez I was looking for.

5. I searched the real and personal property indexes in the Recorder's and Assessor's Offices of Sacramento County on 11/2/2015

Results/Additional information received:  
23 deeds and 2 judgments. When I looked at the documents, none of the deeds were consistent with the fact that he is not believed to own a home. The two judgments were his at his old address.

6. I conducted an Internet search on Facebook, Google, LinkedIn on 10/25/2015

Results/Additional information received:  
No new information regarding his whereabouts. I discovered he has a Facebook account, but no employer is listed. Additionally, there were no public updates since February 2015. I have sent a message to that account but have so far received no response.

7. I contacted the applicable criminal justice agency (such as California Department of Corrections Locator Service at (916) 445-6713), on 11/3/2015

Results/Additional information received:  
Jorge Ramirez is not in County Jail or Prison at this time. His whereabouts are unknown.

8. Other relevant information:  
I drove to Downtown, Sacramento to see if I could find Jorge Ramirez and was unable to find him anywhere. I also asked at several homeless shelters if they had seen him. Most of the shelters said they haven't seen him in about three months, when he was banned due to his behavior.

In my efforts, I have not been able to find Jorge Ramirez and therefore ask the court to dispense with notice to Jorge Ramirez.

Under penalty of perjury, under the laws of the State of California, the foregoing is true and correct.

Date: 11/4/2015

*Jane Sample*  
Print Name: Jane Sample

DECLARATION OF DILIGENT SEARCH AND REQUEST TO DISPENSE WITH NOTICE Page 2 of 2  
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Write the name of the person you are seeking to locate in the two appropriate spots, date, print your name, and sign to declare under penalty of perjury that what you stated is true.

<https://www.saccourt.ca.gov/forms/docs/pr-010.pdf>

Describe what you learned from that employer/former employer.

Search the phone directory for the person you are seeking, and call directory assistance. Identify the city of the directory, the date of your search, and what you learned.

Search the clerk recorder's records for any county the person might live. Describe your search and what you learned.

Search on search engines and social media for the person. Describe your searches, and what you learned.

Check any applicable inmate locator services (see note 7), and note the date of search and write your results.

Provide any additional information that will help the judge understand why you cannot locate the person you are seeking.

Attachment to Judicial Council Form (MC-025)